MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
MONDAY, MARCH 7, 2022

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:16 a.m. on Monday, March 7, 2022, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joe Kellen via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Lisa Pazour via Zoom (Kimball), Adam Ehlers (Lyman), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton), Roxi Summerville (Platte-Geddes), Jim Burg via phone (Wessington Springs), and Brooke LeGrand via Zoom (Wolsey-Wessington).

Members absent: Karen Timanus (Gregory) and Kris Pursell (White Lake).

Superintendents: Rob Thompson via Zoom (Burke), Debbie O'Doan via Zoom (Colome Consolidated), Scott Muckey via Zoom (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Clint Nelson via Zoom (Mt. Vernon), Lezlie Larson via Zoom (Plankinton), Joel Bailey via Zoom (Platte-Geddes), and Bob Schroeder via Zoom (White Lake).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Jane Keller (Office Assistant).

Public Forum
No action taken**.**

Additional Agenda Items
No additional agenda items.

Approve Agenda
Motion Lyman, seconded by Plankinton approving the amended agenda. All members present voted aye. Motion carried.

Approve Minutes from February 10, 2022
Motion Platte-Geddes, seconded by Colome approving the minutes from the regular meeting held on February 10, 2022. All members present voted aye. Motion carried.

Approve Financial Reports
Motion Colome, seconded by Mt. Vernon approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated February 28, 2022. All members present voted aye. Motion carried.

Approve March 2022 Bills
Motion Plankinton, seconded by Platte-Geddes approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description		Invoice Amount
2908	MID CENTRAL EDUCATIONAL COOPERATIVE	10 2535 000 520	OFFICE LEASE PAYMENT	$	500.00
2905	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	$	683.76
2918	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	$	126.50
			Fund 10 Total:	**$**	**1,310.26**
2918	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL ANALYST FUEL	$	336.48
2917	TOM'S AUTO SERVICE	22 2126 000 413	ED EVAL TIRE AND BREAKS - RENEE #6	$	978.35
2918	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	$	225.67
2915	SEVERSON'S SERVICE	22 2149 000 413	PSYCH BRAKE REPAIR - ERIN #1	$	105.00
2918	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	$	569.84
3088	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	$	436.80
2912	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	$	79.99
2914	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE - NATALIE #4	$	62.41
2918	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	$	1,495.58
2919	VERIZON WIRELESS	22 2171 000 340	PT PHONE	$	40.01
2918	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	$	282.96
2915	SEVERSON'S SERVICE	22 2172 000 413	OT TIRES - SONA #2	$	719.52
2918	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	$	420.05

3098	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2413	$	509.50
2907	GREGORY TIMES-ADVOCATE	22 2319 000 350	BOARD ADVERTISING	$	155.13
2904	EDUCATIONAL ADVANTAGES, INC.	22 2319 000 411	BOARD SUPPLIES - MEDICAID INV #1032	$	855.13
2916	SUBWAY	22 2319 000 411	BOARD SUPPLIES	$	80.00
2905	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	$	16.99
2918	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	$	90.38
2905	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	$	27.85
2905	FIRST BANK & TRUST	22 2529 000 411	FISCAL SUPPLIES	$	138.44
2910	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	$	339.00
2903	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	$	71.73
2913	SAMUELSON TIRE AND OIL	22 2549 000 321 003	OFFICE PROPANE	$	514.80
2909	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	$	304.18
2911	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	$	23.14
2918	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	$	47.99
2905	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	$	33.98
			Fund 22 Total:	**$**	**8,960.90**
3086	FRIDLEY, SARA	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	450.00
3087	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	2,160.00
3089	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	2,070.00
3090	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	180.00
3091	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	540.00
3092	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	720.00
3093	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	990.00
3094	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	540.00
3095	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	2,340.00
3096	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	495.00
3097	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	180.00
3099	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	1,890.00
3100	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	855.00
3101	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	720.00
3102	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	450.00
3103	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	270.00
3104	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	2,340.00
3105	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	720.00
3106	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	$	180.00
2919	VERIZON WIRELESS	53 2226 000 340	VS PHONE	$	91.37
2905	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	$	386.20
2905	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	$	335.26
2906	GOODHEART-WILCOX PUBLISHER	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV #01543951	$	586.86
			Fund 53 Total:	**$**	**19,489.69**
			Report Total:	**$**	**29,760.85**

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Mt. Vernon, seconded by Plankinton to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
March 7, 2022

EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services	$958.32
TOTAL TO BE APPROVED FOR MARCH 20, 2022 PAYROLL		**$958.32**

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest waivers were presented.

Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Colome, seconded by Lyman to enter into executive session at 10:26 a.m. to discuss personnel per SDCL 1-25-2 (1). All members present voted aye. Motion carried.

President C. Clites declared open session at 10:37 a.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Plankinton, seconded by Colome to approve the following contracts:

EDG2022-028	Sara Fridley	Develop Research & Technical Writing 01105 course	$250 per course
EMP2023-001	Renee Thomas	Assistant Director for 2022-2023 (230 days)	$65,000.00

All members present voted aye. Motion carried.

Approve Amended Building Agreement with Mid Central Ed Coop

Motion Mt. Vernon, seconded by Platte-Geddes to approve the amended building agreement with Mid Central Ed Coop. A copy of the building agreement will be kept in the business office. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

Thursday, April 7, 2022 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Colome, seconded by Lyman to adjourn the meeting at 11:08 a.m. All members present voted aye. Motion carried.

President **Business Manager**

CORE Educational Cooperative
Report of Cash Transactions
February 28, 2022

Fund Totals:	**As of 1/31/22**	**As of 2/28/22**	
CORE Educational Cooperative:	$ 428,267.43	$ 489,601.06	
DIAL Grant Writer:	$ 538.25	$ -	
DIAL Virtual School:	$ 1,128,946.75	$ 1,302,962.40	
	$ 1,557,752.43	**$ 1,792,563.46**	
Beginning Balance of First Fidelity Bank as of 2/1/2022:			**$ 738,071.66**
Receipts:			
Fund 10 (General Fund)			$ 53,455.30
Fund 12 (Grant Writer)			$ -
Fund 22 (Special Ed)			$ 197,816.73
Fund 22 (CORE Bank Account Interest 0.03%)			$ 19.18
Fund 53 (Virtual School)			$ 218,375.00
Total Receipts:			**$ 469,666.21**
Expenditures:			
Fund 10 (General Fund)			$ 1,514.37
Fund 12 (Grant Writer)			$ 538.25
Fund 22 (Special Ed)			$ 17,363.03
Fund 53 (Virtual School)			$ 33,144.94
Total Expenditures:			**$ 52,560.59**
Automatic Withdraw: ACH Monthly Payment (Fund 22)			$ 10.00
Total Automatic Withdraw:			**$ 10.00**
Payroll:			
Fund 10 (General Fund)			$ 5,868.62
Fund 12 (Grant Writer)			$ -
Fund 22 (Special Ed)			$ 165,201.56
Fund 53 (Virtual School)			$ 11,214.41
Total Payroll:			**$ 182,284.59**
Ending Balance of First Fidelity Bank as of 2/28/2022			**$ 972,882.69**
Beginning Balance of CD in First Fidelity Bank as of 2/1/2022 (Fund 2)			$ 51,818.18
Interest: Fund 10 (General Fund) - 18 months (Matures 8/22/22) 0.55%			$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2022			**$ 51,818.18**
Beginning Balance of CD in First Fidelity Bank as of 2/1/2022 (Fund 2)			$ 52,066.77
Interest: Fund 10 (General Fund) - 18 months (Matures 3/15/23) 0.25%			$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2022			**$ 52,066.77**
Beginning Balance of CD in First Fidelity Bank as of 2/1/2022 (Fund 53)			$ 215,795.82
Interest: Fund 53 (Virtual School) - 18 months (Matures 11/17/22) 0.55%			$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2022			**$ 215,795.82**
Beginning Balance of CD in First Fidelity Bank as of 2/1/2022 (Fund 53)			$ 500,000.00
Interest: Fund 53 (Virtual School) - 18 months (Matures 7/10/23) 0.25%			$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2022			**$ 500,000.00**
Ending Balance as of 2/28/2022			**$ 1,792,563.46**