

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, NOVEMBER 5, 2020**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:03 a.m. on Thursday, November 5, 2020, at CORE Educational Cooperative Office in Platte, SD.

Members present: Joe Kellen via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus via Zoom (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Jim Burg via Zoom (Wessington Springs), and Kris Pursell via Zoom (White Lake).

Members absent: Tina Westendorf (Armour), Ross Vanzee (Platte-Geddes), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Erik Person via Zoom (Burke), Debbie O'Doan via Zoom (Colome), Christopher Noid via Zoom (Kimball), Pat Mikkonen via Zoom (Mt. Vernon), Steve Randall via Zoom (Plankinton), Joel Bailey via Zoom (Platte-Geddes), Pandi Pittman via Zoom (Wessington Springs), and Jennifer Boomsma-Kelsey via Zoom (Wolsey Wessington).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Jane Keller (Administrative Assistant).

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Mt. Vernon, seconded by Kimball approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from October 8, 2020

Motion Kimball, seconded by White Lake approving the minutes from the regular meeting held on October 8, 2020. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Gregory, seconded by Kimball approving the report of cash transactions, revenue summary, and expenditure reports dated October 31, 2020. All members present voted aye. Motion carried.

Approve Bills

Motion White Lake, seconded by Wessington Springs approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2314	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
1473	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 88.00
2332	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 81.39
Fund 10 Total:				\$ 669.39
1475	THOMAS, RENEE	22 2126 000 334	ED EVAL TRAVEL	\$ 157.92
2332	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 107.14
2294	ARMOUR CHRONICLE	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 62.09
2296	CENTRAL DAKOTA TIMES	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 38.95
2299	CORSICA GLOBE	22 2149 000 350	PSYCH ADVERTISNG-CHILD FIND	\$ 62.67
2302	FORUM COMMUNICATIONS	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 27.96
2318	PLATTE ENTERPRISE, THE	22 2149 000 350	PSYCH ADVERTISING	\$ 68.88
2331	TRUE DAKOTAN	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 57.76
2333	WINNER ADVOCATE	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 38.16
2301	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES	\$ 105.00
2332	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 312.05
2294	ARMOUR CHRONICLE	22 2159 000 350	SPEECH ADVERTISING-CHILD	\$ 62.09

FIND

2296	CENTRAL DAKOTA TIMES	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$	38.95
2299	CORSICA GLOBE	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$	62.68
2302	FORUM COMMUNICATIONS	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$	27.95
2318	PLATTE ENTERPRISE, THE	22 2159 000 350	SPEECH ADVERTISING	\$	68.88
2331	TRUE DAKOTAN	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$	57.76
2333	WINNER ADVOCATE	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$	38.16
2301	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$	56.25
2323	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$	75.99
2332	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	766.46
2332	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	205.03
2332	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	228.63
1474	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2266	\$	488.75
2326	SCHOENFISH & CO, INC	22 2317 000 319	AUDIT SERVICES 19-20	\$	8,100.00
2304	GENPRO ENERGY SOLUTIONS, LLC	22 2319 000 411	BOARD SUPPLIES-INV #G19599	\$	2,277.75
2306	HILLYARD/SIOUX FALLS	22 2319 000 411	BOARD SUPPLIES; INV #604042053	\$	198.40
2319	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$	59.28
2320	POSTMASTER	22 2319 000 411	POST OFFICE BOX PAYMENT	\$	120.00
2336	ZOOM VIDEO COMMUNICATIONS, INC	22 2319 000 411	CONFERENCING CALL SUPPLIES	\$	66.73
2308	HUB INTERNATIONAL MOUNTAIN STATE	22 2319 000 550	BOARD CAR INSURANCE	\$	662.00
2301	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	30.58
2332	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	126.65
2301	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$	250.00
2301	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$	24.00
2301	FIRST BANK & TRUST	22 2529 000 640	FISCAL DUES	\$	10.00
2317	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	230.00
2297	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	71.02
2328	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$	152.10
2321	PROSEAL INCORPORATED	22 2549 000 323	OFFICE PARKING LOT REPAIR	\$	7,071.00
2315	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	305.78
2332	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL	\$	27.99
2336	ZOOM VIDEO COMMUNICATIONS, INC	22 2765 019 411	CONFERENCING CALL SUPPLIES	\$	1,300.00
Fund 22 Total:				\$	24,299.44
2293	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	560.00
2295	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
2303	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	960.00
2305	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
2307	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
2309	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
2310	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
2311	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
2312	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
2313	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
2316	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
2322	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
2324	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
2329	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
2330	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00

2334	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
2335	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,280.00
2298	CONVERSE, JODY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	600.00
2325	ROTH, NICOLE	53 2226 000 319 202	BLACKBOARD EVAL PAYMENT	\$	100.00
2336	ZOOM VIDEO COMMUNICATIONS, INC	53 2226 000 411	CONFERENCING CALL SUPPLIES	\$	133.46
2301	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	446.98
2327	SD PHARMACISTS ASSOCIATION	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV #1069	\$	2,800.00
2300	FAMILY, CAREER & COMMUNITY LEADERS OF AMERICA	53 2226 000 640	VIRTUAL FCCLA DUES - INV #100606	\$	116.00
Fund 53 Total:				\$	11,236.44
Report Total:				\$	36,205.27

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No potential conflict of interests were presented.

Executive Session for Personnel per SDCL 1-25-2 (1) Resignation, Contracts

Motion Colome, seconded by Mt. Vernon to enter into executive session at 10:12 a.m. to discuss personnel per SDCL 1-25-2 (1). All members present voted aye. Motion carried.

President C. Clites declared open session at 10:14 a.m.

Action from Executive Session

Motion Kimball, seconded by Mt. Vernon to accept the resignation of Ron Senne, Grant Writer, and to approve the contract EDG2021-027 for Nicole Fette. All members present voted aye. Motion carried.

Open Bids per Surplus Policy DN and SDCL 13-20-5

No bids were received. No action.

Director's Report

No action taken.

Next Meeting:

December 10, 2020 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Colome, seconded by Mt. Vernon to adjourn the meeting at 10:25 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative

Report of Cash Transactions

October 31, 2020

Fund Totals:		As of 9/30/20	As of 10/31/20
CORE Educational Cooperative:		\$ 369,388.90	\$ 383,185.41
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 618,592.42	\$ 816,994.66
		\$ 987,981.32	\$ 1,200,180.07
Beginning Balance of First Fidelity Bank as of 10/1/2020:			\$ 673,594.26
Receipts:			
	Fund 10 (General Fund)		\$ 400.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 172,084.13
	Fund 22 (CORE Bank Account Interest)		\$ 20.28
	Fund 53 (Virtual School)		\$ 252,445.00
	Total Receipts:		\$ 424,949.41
Expenditures:			
	Fund 10 (General Fund)		\$ 940.64
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 9,365.37
	Fund 53 (Virtual School)		\$ 44,110.77
	Total Expenditures:		\$ 54,416.78
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 10 (General Fund)		\$ 5,743.74
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 142,648.15
	Fund 53 (Virtual School)		\$ 9,931.99
	Total Payroll:		\$ 158,323.88
Ending Balance of First Fidelity Bank as of 10/31/2020			\$ 885,793.01
Beginning Balance of CD in BankWest - Geddes as of 10/1/2020 (Fund 10)			\$ 103,240.66
Interest:	Fund 10 (General Fund) - 12 Month (Matures 3/12/21) 1.05%		\$ -
	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%		\$ -
Ending Balance of CD in BankWest - Geddes as of 10/31/2020			\$ 103,240.66
Beginning Balance of CD in Farmers State Bank - Parkston as of 10/1/2020 (Fund 53)			\$ 211,146.40
Interest:	Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%		\$ -
Ending Balance of CD in Farmers State Bank - Parkston as of 10/31/2020			\$ 211,146.40
Ending Balance as of 10/31/2020			\$ 1,200,180.07