

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
FRIDAY, MAY 7, 2021**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:31 a.m. on Friday, May 7, 2021, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joe Kellen joined at 10:47 a.m. via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus via Zoom (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton), Jim Burg arrived at 10:37 a.m. (Wessington Springs), Jim Munsen (White Lake), and Tara Hochhalter via Zoom (Wolsey-Wessington).

Members absent: Ross Vanzee (Platte-Geddes).

Superintendents: Erik Person via Zoom (Burke), Christopher Noid (Kimball), Steve Randall via Zoom (Plankinton), Joel Bailey (Platte-Geddes), and Jennifer Boomsma-Kelsey via Zoom (Wolsey-Wessington).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), Jane Keller (Office Assistant) Renee Thomas (CORE Education Evaluator), Alisha Tech (CORE School Psychologist), Erin Sibbel (CORE School Psychologist), Jayne Rubendall (CORE School Psychologist), Bobbi Brink (CORE Speech Therapist), and Tania Witt (CORE Speech Therapist).

**Additional Agenda Items**

No additional agenda items were added.

**Approve Agenda**

Motion Kimball, seconded by Colome approving the agenda. All members present voted aye. Motion carried.

**Approve Minutes from April 8, 2021**

Motion Kimball, seconded by Plankinton approving the minutes from the regular meeting held on April 8, 2021. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Gregory, seconded by White Lake approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated April 30, 2021. All members present voted aye. Motion carried.

**Approve Bills**

Motion Mt. Vernon, seconded by Wessington Springs approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2639	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
1752	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 68.00
2593	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 436.48
2624	QUILL CORPORATION	10 2623 000 411	ED SPEC SUPPLIES	\$ 163.28
2631	SEVERSON'S SERVICE	10 2623 000 413	ED SPEC OIL CHANGE - KARLA #23	\$ 66.15
2635	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 97.40
<b>Fund 10 Total:</b>				<b>\$ 1,331.31</b>
2635	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 229.32
2624	QUILL CORPORATION	22 2149 000 411	PSYCH SUPPLIES	\$ 75.99
2589	DAVE'S SERVICE, LLC	22 2149 000 413	PSYCH TIRES - KRISTI #5	\$ 240.00
2631	SEVERSON'S SERVICE	22 2149 000 413	PSYCH TIRE REPAIR - ALISHA #3	\$ 17.50
2635	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 467.75
1751	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 267.12
1755	WRIGHT, NATALIE	22 2159 000 413	SPEECH FUEL	\$ 37.49
2610	LAWLER AUTOMOTIVE INC	22 2159 000 413	SPEECH OIL CHANGE AND TIRES - ROXANN #7	\$ 201.63
2618	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #21	\$ 41.95
2629	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE AND WIPERS - NATALIE #4	\$ 110.48

2635	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	879.96
1755	WRIGHT, NATALIE	22 2159 000 640	SPEECH DUES- ASHA	\$	252.00
2616	MTI CORPORATE EDUCATION	22 2159 000 640	SPEECH WORKSHOP DUES	\$	410.00
2636	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$	40.01
2635	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	238.53
2635	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	272.97
1754	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2322	\$	553.75
2590	EDUCATIONAL ADVANTAGES, INC.	22 2319 000 411	BOARD SUPPLIES; INV #846	\$	624.22
2593	FIRST BANK & TRUST	22 2319 000 411	BOARD SUPPLIES - REWARDS MONEY	\$	(400.00)
1753	JOHNSON, VALERIE	22 2329 000 334	DIRECTOR TRAVEL	\$	61.74
1753	JOHNSON, VALERIE	22 2329 000 334	DIRECTOR TRAVEL - ED SPEC	\$	201.14
2593	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR POSTAGE	\$	27.15
2593	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	16.99
2635	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	68.01
2619	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	230.00
2586	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	86.94
2630	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$	74.36
2613	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	309.56
2636	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
2622	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$	95.22
2635	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL	\$	115.12
2593	FIRST BANK & TRUST	22 2765 000 411	BIRTH TO THREE SUPPLIES	\$	33.98
<b>Fund 22 Total:</b>				<b>\$</b>	<b>5,920.89</b>
2584	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	560.00
2592	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
2595	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
2598	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
2599	HANSEN, KIMBERLY	53 2226 000 319 201	EDGE EVALUATOR PAYMENT	\$	100.00
2601	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
2602	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
2603	JORDAN, LAKISHA	53 2226 000 319 201	BLACKBOARD TEACHER PAYMENT	\$	765.00
2604	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
2605	KORTAN, SCOTT	53 2226 000 319 201	EDGE EVALUATOR PAYMENT	\$	800.00
2606	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
2607	KRAFT, SARA	53 2226 000 319 201	EDGE EVALUATOR PAYMENT	\$	800.00
2609	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
2614	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	920.00
2623	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,360.00
2625	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
2628	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
2633	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
2638	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	560.00
2583	ANDERSON, EMILY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	4,980.00
2585	CHRISTENSEN, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,570.00
2587	CLARKE, JEAN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	2,550.00
2588	CONVERSE, JODY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	11,245.00
2591	FARWELL, RAEHELLE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	765.00
2592	FETTE, NICOLE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,275.00
2594	FOUBERG, JOHN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,147.50
2596	FRIDLEY, SARA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,260.00
2597	GROPPER, CLAYTON	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,160.00
2600	HOHBACH, ELLEN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,160.00

2608	KRAUSE, TAYLOR	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	765.00
2611	LEMKE, MERCEDES	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	255.00
2612	MERKEL, BRENDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	4,935.00
2615	MOODY, TRACY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,860.00
2617	MUELLER, BREANNA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	250.00
2617	MUELLER, BREANNA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	765.00
2620	NOVOTNY, KRISTINA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	2,805.00
2621	OLSON, MARDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	4,590.00
2626	REULAND, DAVID	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,275.00
2627	RUSSELL-MANKE, ANNIKA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	2,295.00
2632	SOMBKE, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,530.00
2634	TONAK, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,020.00
2637	WEHLANDER, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	2,040.00
2638	WITT, KATE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,260.00
2636	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	51.51
<b>Fund 53 Total:</b>				<b>\$</b>	<b>76,274.01</b>
<b>Report Total:</b>				<b>\$</b>	<b>83,526.21</b>

All members present voted aye. Motion carried.

#### Approve Other Payroll

Motion Kimball, seconded by Colome to approve the following other payroll:

EMPLOYEE NAME	SERVICES	AMOUNT
Cheryl Pruett	Occupational Therapy Substitute	\$615.53
<b>TOTAL TO BE APPROVED FOR May 20, 2021 PAYROLL</b>		<b>\$615.53</b>

All members present voted aye. Motion carried.

#### Review Proposed Budget for Fiscal Year 21-22 per SDCL 13-11-2

A proposed budget was distributed for fiscal year 2021-2022 per SDCL 13-11-2 for review. No action taken.

#### Approve Potential Conflict of Interest per SDCL 3-23

No potential conflict of interests were presented.

#### Executive Session for Personnel per SDCL 1-25-2 (1) (4) Contracts, Negotiations

Motion Armour, seconded by Plankinton to enter into executive session at 10:55 a.m. to discuss personnel per SDCL 1-25-2 (1) (4) contracts, negotiations. All members present voted aye. Motion carried.

President C. Clites declared open session at 10:58 a.m.

#### Action from Executive Session

Motion Colome, seconded by Kimball to approve the following contracts:

#### Virtual School 2020-2021

Teacher	Platform/Course	Contract #:	Payment Schedule
Sara Kraft	Develop Education Program	VS2021-036	\$250 per course, per semester
Nicole Fette	Creative Writing	VS2021-037	1-12 students \$255 per student 13-22 students \$100 per student 23+ \$255 per student
Shellie Farwell	Native American Art	VS2021-038	1-12 students \$255 per student 13-22 students \$100 per student 23+ \$255 per student
Allison Dehaan	Evaluator for Middle School Math-Edgenuity	EDG2021-035	\$100 per course, per semester

#### CORE Educational Coop 2021-2022

Bobbi Brink	Speech Therapist/Bright Beginnings Coordinator	EMP2022-005	\$72,375.19
Cheryl Pruett	Occupational Therapist Assistant Substitute	EMP2022-030	\$43.50 per hour/\$0.42 per mile

All members present voted aye. Motion carried.

#### First Reading of Policy ACAA per SDCL 13-8-39

The first reading of policy ACAA per SDCL 13-8-39 was held. No action taken.

#### Amended Bylaws

Motion Kimball, seconded by Plankinton to approve the following amendment to the bylaws:

If the Governing Board of the Cooperative rules in favor of entry, its ruling must be acted upon by board resolution of 75% of the local boards of education currently holding membership in the Cooperative. Furthermore, it shall be understood that the school district being admitted must agree, through local board resolution, to abide by this Agreement and By-Laws. Cost to buy-in to the cooperative will be determined by the governing board on a case by case basis.

Roll call voted was given and all members present voted aye. Motion carried.

**Related Service Discussion**

No action taken.

**Approve Request for New Membership from School District**

Motion Kimball, seconded by Colome to approve the Lyman School District to join the cooperative at a buy in amount of \$35,000.00 and to disclose to the school that a building purchase will be made by the cooperative in the future. Roll call vote was given and all members present voted aye. Motion carried.

**Approve Non Member School Contracts**

Motion Mt. Vernon, seconded by White Lake to approve the following non member school contracts for 2021-2022:

CORE2022-001	Lower Brule School District	School Psychology Services	\$600 per day/\$0.42 per mile
CORE2022-005	Wolsey-Wessington School	Speech Therapist Reimbursement	

All members present voted aye. Motion carried.

**Approve Agreement and Resolution into SD School Districts Benefits Fund**

Motion Colome, seconded by Plankinton to approve the resolution and agreement to join the SD School Districts Benefits Funds. Roll call vote was given and all members voted aye. Motion carried.

**Director's Report**

No action taken.

**Next Meeting:**

June 10, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD and June 29, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

**Adjourn**

Motion Colome, seconded by Kimball to adjourn the meeting at 11:46 a.m. All members present voted aye. Motion carried.

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**President**

\_\_\_\_\_  
**Business Manager**

<b>CORE Educational Cooperative</b>				
<b>Report of Cash Transactions</b>				
<b>April 30, 2021</b>				
		<b>As of 3/31/21</b>	<b>As of 4/30/21</b>	
<b>Fund Totals:</b>				
CORE Educational Cooperative:		\$ 463,168.53	\$ 489,257.45	
DIAL Grant Writer:		\$ -	\$ (538.25)	
DIAL Virtual School:		\$ 994,404.09	\$ 1,022,455.91	
		<b>\$ 1,457,572.62</b>	<b>\$ 1,511,175.11</b>	
<b>Beginning Balance of First Fidelity Bank as of 4/1/2021:</b>				<b>\$ 1,140,079.49</b>
<b>Receipts:</b>				
	Fund 10 (General Fund)			\$ 1,334.00
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 184,049.28
	Fund 22 (CORE Bank Account Interest 0.03%)			\$ 28.79
	Fund 53 (Virtual School)			\$ 46,415.00
	<b>Total Receipts:</b>			<b>\$ 231,827.07</b>
<b>Expenditures:</b>				
	Fund 10 (General Fund)			\$ 666.29
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 9,943.30
	Fund 53 (Virtual School)			\$ 8,431.19
	<b>Total Expenditures:</b>			<b>\$ 19,040.78</b>
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)			\$ 10.00
	<b>Total Automatic Withdraw:</b>			<b>\$ 10.00</b>
<b>Payroll:</b>				
	Fund 10 (General Fund)			\$ 5,743.74
	Fund 12 (Grant Writer)			\$ 538.25
	Fund 22 (Special Ed)			\$ 142,959.82
	Fund 53 (Virtual School)			\$ 9,931.99
	<b>Total Payroll:</b>			<b>\$ 159,173.80</b>
<b>Ending Balance of First Fidelity Bank as of 4/30/2021</b>				<b>\$ 1,193,681.98</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 4/1/2021 (Fund 10)</b>				\$ 51,674.91
<b>Interest:</b>	Fund 10 (General Fund) - 18 months (Matures 8/22/22) 0.55%			\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 4/30/2021</b>				<b>\$ 51,674.91</b>
<b>Beginning Balance of CD in BankWest - Geddes as of 4/1/2021 (Fund 10)</b>				\$ 51,948.86
<b>Interest:</b>	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%			\$ -
<b>Ending Balance of CD in BankWest - Geddes as of 4/30/2020</b>				<b>\$ 51,948.86</b>
<b>Beginning Balance of CD in Farmers State Bank - Parkston as of 4/1/2021 (Fund 53)</b>				\$ 213,869.36
<b>Interest:</b>	Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%			\$ -
<b>Ending Balance of CD in Farmers State Bank - Parkston as of 4/30/2021</b>				<b>\$ 213,869.36</b>
<b>Ending Balance as of 4/30/2021</b>				<b>\$ 1,511,175.11</b>