

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, DECEMBER 10, 2020**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, December 10, 2020, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joe Kellen via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour via Zoom (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Ross VanZee (Platte-Geddes) Jim Burg via Zoom (Wessington Springs), Kris Pursell via Zoom (White Lake) and Tara Hochhalter via Zoom (Wolsey-Wessington).

Members absent: No members absent.

Superintendents: Erik Person via Zoom (Burke), Debbie O’Doan via Zoom (Colome), Scott Muckey via Zoom (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Christopher Noid via Zoom (Kimball), Pat Mikkonen via Zoom (Mt. Vernon), Joel Bailey via Zoom (Platte-Geddes), and Pandi Pittman via Zoom (Wessington Springs).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Jane Keller (Administrative Assistant).

Additional Agenda Items

Item 11 a. Family First Coronavirus Relief Act was added.

Approve Agenda

Motion Colome, seconded by Platte-Geddes approving the amended agenda. All members present voted aye. Motion carried.

Approve Minutes from November 5, 2020

Motion Wessington Springs, seconded by Mt. Vernon approving the minutes from the regular meeting held on November 5, 2020. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Gregory, seconded by White Lake approving the report of cash transactions, revenue summary, and expenditure reports dated November 30, 2020. All members present voted aye. Motion carried.

Approve Bills

Motion White Lake, seconded by Wolsey-Wessington approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1508	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 68.00
2354	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 336.09
1508	BURKE, KARLA	10 2623 000 340	ED SPEC PHONE	\$ 150.00
2399	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 71.97
Fund 10 Total:				\$ 626.06
1524	THOMAS, RENEE	22 2126 000 340	ED EVAL PHONE	\$ 150.00
1524	THOMAS, RENEE	22 2126 000 411	ED EVAL SUPPLIES	\$ 53.20
2399	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 106.40
1511	KAFKA, KRISTI	22 2149 000 340	PSYCH PHONE	\$ 150.00
1519	RUBENDALL, JAYNE	22 2149 000 340	PSYCH PHONE	\$ 150.00
1521	SIBBEL, ERIN	22 2149 000 340	PSYCH PHONE	\$ 150.00
1523	TECH, ALISHA	22 2149 000 340	PSYCH PHONE	\$ 150.00
2347	CHARLES MIX COUNTY NEWS	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 110.85
2358	GREGORY TIMES-ADVOCATE	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 41.11
2363	HURON PLAINSMAN	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 174.39
2382	PLATTE ENTERPRISE, THE	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 41.23
2391	SEVERSON'S SERVICE	22 2149 000 413	PSYCH TIRES - ERIN #1	\$ 655.52
2391	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - DAVID #20	\$ 79.97
2399	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 369.46

1511	KAFKA, KRISTI	22 2149 000 640	PSYCH DUES - SDASP	\$ 25.00
1523	TECH, ALISHA	22 2149 000 640	PSYCH WORKSHOP FEE	\$ 75.00
1505	BOYDEN, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$ 35.70
1526	VOSIKA, MARIA	22 2159 000 334	SPEECH TRAVEL	\$ 14.28
1504	BERGELEEN, LAURA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1505	BOYDEN, JENNIFER	22 2159 000 340	SPEECH PHONE	\$ 150.00
1512	KLUNDT, JENNIFER	22 2159 000 340	SPEECH PHONE	\$ 150.00
1514	LARSON, ROXANN	22 2159 000 340	SPEECH PHONE	\$ 150.00
1517	PALMER, NICOLE	22 2159 000 340	SPEECH PHONE	\$ 150.00
1525	THOMAS, TAYLA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1526	VOSIKA, MARIA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1527	WITT, TANIA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1528	WRIGHT, NATALIE	22 2159 000 340	SPEECH PHONE	\$ 150.00
2347	CHARLES MIX COUNTY NEWS	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 110.85
2358	GREGORY TIMES-ADVOCATE	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 41.11
2363	HURON PLAINSMAN	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 174.38
2382	PLATTE ENTERPRISE, THE	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 41.23
2385	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 70.99
2367	KELLY'S AUTO PARTS	22 2159 000 413	SPEECH CAR REPAIR - JEN B #10	\$ 178.58
2377	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #21	\$ 41.95
2381	OVERWEG AUTO, GLASS, & FUEL	22 2159 000 413	SPEECH TIRE REPAIR - LAURA #17	\$ 33.22
2389	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE - NATALIE #4	\$ 51.22
2391	SEVERSON'S SERVICE	22 2159 000 413	SPEECH TIRES AND FUEL- JAMIE #11	\$ 556.22
2391	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN B #10	\$ 56.01
2399	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 693.24
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - BRINK	\$ 253.00
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - WITT	\$ 253.00
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - PALMER	\$ 253.00
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - LARSON	\$ 253.00
1522	STUKEL, KELLIE	22 2171 000 340	PT PHONE	\$ 150.00
2400	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 37.66
2397	TOM'S AUTO SERVICE	22 2171 000 413	PT OIL CHANGE - KELLIE #24	\$ 49.41
2399	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 147.93
1513	KOTT, SONA	22 2172 000 340	OT PHONE	\$ 150.00
1520	SHUMAKE, PAIGE	22 2172 000 340	OT PHONE	\$ 150.00
2367	KELLY'S AUTO PARTS	22 2172 000 413	OT CAR REPAIR - SONA #2	\$ 446.65
2391	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE - SONA #2	\$ 75.58
2399	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 136.74
1515	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2275	\$ 545.00
2349	CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP	22 2315 000 319	LEGAL SERVICES; INV #273258	\$ 218.89
2347	CHARLES MIX COUNTY NEWS	22 2319 000 350	BOARD ADVERTISING	\$ 874.96
2403	ZOOM VIDEO COMMUNICATIONS,	22 2319 000 411	CONFERENCE CALL SUPPLIES	\$ 32.79
2354	FIRST BANK & TRUST	22 2319 000 640	BOARD DUES	\$ 349.00
1510	JOHNSON, VALERIE	22 2329 000 340	DIRECTOR PHONE	\$ 150.00
2354	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 30.58
2399	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 73.41
2345	ASBSD	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 25.00
2353	CRISIS PREVENTION INSTITUTE	22 2329 000 640	DIRECTOR DUES	\$ 150.00
2354	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 75.00
1507	BROWN, CATRINA	22 2529 000 340	FISCAL PHONE	\$ 150.00
2385	QUILL CORPORATION	22 2529 000 411	FISCAL SUPPLIES	\$ 443.98

2345	ASBSD	22 2529 000 640	FISCAL WORKSHOP FEE	\$ 25.00
2378	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 230.00
2350	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 81.91
2390	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$ 169.25
2384	PROSEAL INCORPORATED	22 2549 000 323	OFFICE PARKING LOT REPAIR	\$ 144.39
2374	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 303.39
2400	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$ 37.67
1518	PETERS, KAREN	22 2549 000 411	OFFICE SUPPLIES-SPRAY BOTTLES	\$ 19.00
2354	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 33.00
2383	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$ 40.67
2385	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$ 20.49
2395	SYNCB/AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$ 66.84
1509	GRIFFITH, JAMIE	22 2765 000 319	BIRTH TO 3 PHONE	\$ 150.00
1516	MOSTERD, HOLLY	22 2765 000 319	BIRTH TO 3 PHONE	\$ 150.00
2391	SEVERSON'S SERVICE	22 2765 000 334	BIRTH TO 3 OIL CHANGE - HOLLY	\$ 58.62
2399	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$ 28.48
1506	BRINK, BOBBI	22 2765 019 340	ENGAGING FAMILY PHONE	\$ 150.00
Fund 22 Total:				\$ 13,114.40
2355	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
2360	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2364	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
2366	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
2368	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2370	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
2375	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
2386	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
2392	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2394	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2396	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
2402	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
2344	ANDERSON, EMILY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,550.00
2348	CHRISTENSEN, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,315.00
2351	CLARKE, JEAN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,550.00
2352	CONVERSE, JODY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 16,755.00
2355	FOUBERG, JOHN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,530.00
2356	FRIDLEY, SARA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,275.00
2357	GIBLIN, DEBRA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 510.00
2359	GROPPER, CLAYTON	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,275.00
2361	HERRING, DANI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,060.00
2362	HOHBACH, ELLEN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,040.00
2365	JORDAN, LAKISHA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,040.00
2369	KRAUSE, TAYLOR	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,660.00
2371	LEMKE, MERCEDES	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,570.00
2372	LEONARD, SHELLIE	53 2226 000 319 202	BLACKBOARD EVAL PAYMENT	\$ 100.00
2373	MERKEL, BRENDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 6,490.00
2376	MOODY, TRACY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,460.00
2379	NOVOTNY, KRISTINA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 4,335.00
2380	OLSON, MARDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,825.00
2387	REULAND, DAVID	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,060.00
2388	RUSSELL-MANKE, ANNIKA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 4,335.00
2393	SKINNER, SUZANNE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 255.00
2398	TONAK, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 6,920.00
2401	WEHLANDER, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 765.00
2402	WITT, KATE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,160.00

1518	PETERS, KAREN	53 2226 000 340	VS PHONE	\$	150.00
2400	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	49.09
2385	QUILL CORPORATION	53 2226 000 411	VS SUPPLIES	\$	443.98
2354	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	491.64
Fund 53 Total:				\$	85,249.71
Report Total:				\$	98,990.17

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No potential conflict of interests were presented.

Executive Session for Personnel per SDCL 1-25-2 (1) (4) Contracts, Negotiations

Motion Colome, seconded by Platte-Geddes to enter into executive session at 10:09 a.m. to discuss personnel per SDCL 1-25-2 (1). All members present voted aye. Motion carried.

President C. Clites declared open session at 10:19 a.m.

Action from Executive Session

Motion Gregory, seconded by Platte-Geddes to increase Jane Keller's, Office Assistant, pay to \$13.50. All members present voted aye. Motion carried.

Motion Mt. Vernon, seconded by Wessington Springs to approve the contract VS2021-035 for Shellie Leonard to Evaluate the Native American Art course in the amount of \$100.00. All members present voted aye. Motion carried.

Motion Kimball, seconded by Armour to approve a one-time stipend based on the percentage of days worked up to \$1000.00 per employee. All members present voted aye. Motion carried.

Open Bids per Surplus Policy DN and SDCL 13-20-5

Motion Colome, seconded by Gregory to approve Bid #1 from in the amount of \$3101.00 for the 2013 Chevrolet Impala and Bid #5 from in the amount of \$2020.00 for the 2006 Chevrolet Impala. All members present voted aye. Motion carried.

Family First Coronavirus Relief Act

Motion Colome, seconded by Mt. Vernon to approve extending the Family First Corona Virus Relief Act leave to the end of the 2020-2021 school year. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

January 6, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Platte-Geddes, seconded by Colome to adjourn the meeting at 10:53 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative

Report of Cash Transactions

November 30, 2020

Fund Totals:		As of 10/31/20	As of 11/30/20
CORE Educational Cooperative:		\$ 383,185.41	\$ 386,704.28
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 816,994.66	\$ 869,965.73
		\$ 1,200,180.07	\$ 1,256,670.01
Beginning Balance of First Fidelity Bank as of 11/1/2020:			\$ 885,793.01
Receipts:			
	Fund 10 (General Fund)		\$ 400.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 177,458.94
	Fund 22 (CORE Bank Account Interest)		\$ 23.26
	Fund 53 (Virtual School)		\$ 72,782.38
	Total Receipts:		\$ 250,664.58
Expenditures:			
	Fund 10 (General Fund)		\$ 669.39
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 24,299.44
	Fund 53 (Virtual School)		\$ 11,236.44
	Total Expenditures:		\$ 36,205.27
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 10 (General Fund)		\$ 5,743.74
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 143,640.76
	Fund 53 (Virtual School)		\$ 9,931.99
	Total Payroll:		\$ 159,316.49
Ending Balance of First Fidelity Bank as of 11/30/2020			\$ 940,925.83
Beginning Balance of CD in BankWest - Geddes as of 11/1/2020 (Fund 10)			\$ 103,240.66
Interest:	Fund 10 (General Fund) - 12 Month (Matures 3/12/21) 1.05%		\$ -
	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%		\$ -
Ending Balance of CD in BankWest - Geddes as of 11/30/2020			\$ 103,240.66
Beginning Balance of CD in Farmers State Bank - Parkston as of 11/1/2020 (Fund 53)			\$ 211,146.40
Interest:	Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%		\$ 1,357.12
Ending Balance of CD in Farmers State Bank - Parkston as of 11/30/2020			\$ 212,503.52
Ending Balance as of 11/30/2020			\$ 1,256,670.01