

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
THURSDAY, OCTOBER 8, 2020**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:02 a.m. on Thursday, October 8, 2020, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joe Kellen via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour via Zoom (Kimball), Dale Larsch via Zoom (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Ross VanZee (Platte-Geddes), Jim Burg via Zoom (Wessington Springs), Jim Munsen (White Lake), and Tara Hochhalter via Zoom (Wolsey-Wessington).

Members absent: None

Superintendents: Erik Person via Zoom (Burke), Scott Muckey (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Christopher Noid via Zoom (Kimball), Pat Mikkonen via Zoom (Mt. Vernon), and Jennifer Boomsma-Kelsey via Zoom (Wolsey Wessington).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), Jane Keller (Administrative Assistant) and Randy Schoenfish (Schoenfish and Company).

**Additional Agenda Items**

Add item 11a Title 9 Investigation Training to the agenda.

**Approve Agenda**

Motion Platte-Geddes, seconded by Gregory approving the amended agenda. All members present voted aye. Motion carried.

**Auditor Report**

An audit report for the fiscal year 2019-2020 was given by Randy Schoenfish with Schoenfish and Company.

**Approve Minutes from September 10, 2020**

Motion Colome, seconded by White Lake approving the minutes from the regular meeting held on September 10, 2020. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Gregory, seconded by Kimball approving the report of cash transactions, revenue summary, and expenditure reports dated September 30, 2020. All members present voted aye. Motion carried.

**Approve Bills**

Motion Wessington Springs, seconded by Platte-Geddes approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2264	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
2256	HOLIDAY INN EXPRESS HOTEL & SUITES	10 2623 000 334	ED SPEC TRAVEL	\$ 131.99
2260	KELLY'S AUTO PARTS	10 2623 000 413	ED SPEC CAR REPAIR - KARLA #23	\$ 65.99
2283	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED EVAL FUEL	\$ 117.66
2279	TAESE/USU	10 2623 000 640	NORTHERN PLAINS LAW CONFERENCE	\$ 125.00
<b>Fund 10 Total:</b>				<b>\$ 940.64</b>
2250	FIRST BANK & TRUST	22 2126 000 411	ED EVAL SUPPLIES	\$ 165.00
2282	TOM'S AUTO SERVICE	22 2126 000 413	ED EVAL TIRES & OIL CHANGE - RENEE #6	\$ 701.43
2283	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 104.63
2242	ARMOUR CHRONICLE	22 2149 000 350	PSYCH ADVERTISING-SCREENING	\$ 70.00
2252	GREGORY TIMES-ADVOCATE	22 2149 000 350	PSYCH ADVERTISING - SCREENING	\$ 50.00
2257	HURON PLAINSMAN	22 2149 000 350	psych ADVERTISING - SCREENING	\$ 10.45
2249	ESTR PUBLICATIONS	22 2149 000 411	PSYCH SUPPLIES; INV #29947INV	\$ 214.00
2250	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES	\$ 305.00
2278	SYNCB/AMAZON	22 2149 000 411	PSYCH SUPPLIES-SCREENING	\$ 15.49
2275	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - ERIN #1	\$ 34.48
2283	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 302.43

1443	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$	89.04
2242	ARMOUR CHRONICLE	22 2159 000 350	SPEECH ADVERTISING-SCREENING	\$	70.00
2252	GREGORY TIMES-ADVOCATE	22 2159 000 350	SPEECH ADVERTISING - SCREENING	\$	50.00
2257	HURON PLAINSMAN	22 2159 000 350	SPEECH ADVERTISING - SCREENING	\$	10.45
2250	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$	185.00
2268	PEARSON	22 2159 000 411	SPEECH SUPPLIES	\$	347.68
2270	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$	330.96
2278	SYNCB/AMAZON	22 2159 000 411	SPEECH SUPPLIES-SCREENING	\$	15.49
2254	HILLMAN'S GAS & GARAGE	22 2159 000 413	SPEECH OIL CHANGE-LAURA #17	\$	57.18
2263	LAWLER AUTOMOTIVE INC	22 2159 000 413	SPEECH OIL CHANGE - ROXANN #7	\$	32.50
2275	SEVERSON'S SERVICE	22 2159 000 413	SPEECH FUEL	\$	12.00
2283	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	795.25
2250	FIRST BANK & TRUST	22 2159 000 640	SPEECH DUES	\$	73.89
2283	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	174.87
2263	LAWLER AUTOMOTIVE INC	22 2172 000 413	OT OIL CHANGE - PAIGE #18	\$	53.29
2283	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	241.02
2250	FIRST BANK & TRUST	22 2172 000 640	OT DUES	\$	73.89
1444	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2257	\$	577.50
2258	IMPACT APPLICATIONS, INC	22 2319 000 411	BOARD SUPPLIES-CONCUSSION TESTS	\$	1,505.00
2256	HOLIDAY INN EXPRESS HOTEL & SUITES	22 2329 000 334	DIRECTOR TRAVEL - ED SPEC	\$	131.99
2250	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	48.32
2277	SUBWAY	22 2329 000 411	STAFF LUNCH	\$	146.00
2283	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	101.99
2250	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR FEES	\$	203.80
2279	TAESE/USU	22 2329 000 640	NORTHERN PLAINS LAW CONFERENCE	\$	125.00
2267	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICTIY	\$	230.00
2245	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	83.00
2246	DAN FRANSDEN ELECTRIC	22 2549 000 323	OFFICE LIGHT WORK	\$	79.55
2273	ROCKFORD'S SANITATION, LLC	22 2549 000 323	OFFICE GARBAGE	\$	54.00
2274	S&H HEATING AND COOLING INC	22 2549 000 323	OFFICE AIR REPAIR	\$	60.00
2284	WILLIAMS MUSICAL & OFFICE EQUIPMENT REPAIR	22 2549 000 325	OFFICE COPIER SUPPLIES AND REPAIR	\$	1,000.00
2265	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	304.89
2250	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$	48.98
2278	SYNCB/AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$	53.84
2283	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$	26.09
<b>Fund 22 Total:</b>				<b>\$</b>	<b>9,365.37</b>
2243	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
2247	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,120.00
2251	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
2253	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
2255	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,040.00
2259	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
2261	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,600.00
2262	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
2266	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	2,640.00
2269	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,620.00
2271	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,360.00
2272	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,280.00
2276	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	880.00
2280	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,360.00
2281	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,680.00

2285	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
2250	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	146.09
2248	EDGENUITY INC	53 2226 000 411 201	EDGENUITY LICENSES 20-21	\$	25,000.00
2244	CENGAGE LEARNING	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	192.75
2250	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	676.25
2278	SYNCB/AMAZON	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	395.68
<b>Fund 53 Total:</b>				<b>\$</b>	<b>44,110.77</b>
<b>Report Total:</b>				<b>\$</b>	<b>54,416.78</b>

All members present voted aye. Motion carried.

**Approve Other Payroll**

No action taken.

**Approve Potential Conflict of Interest per SDCL 3-23**

Motion Colome, seconded by Kimball to approve the conflict of interest for Jim Munsen as he currently serves on both the CORE board and the Mid Central Educational Coop board. All members present voted aye. Motion carried.

**Title 9 Investigation Training**

Motion White Lake, seconded by Kimball to approve Valerie Johnson to participate in the Title 9 Investigation Training. All members present voted aye. Motion carried.

**Open Bids per Surplus Policy DN and SDCL 13-20-5**

No bids were received. Action was tabled until next meeting.

**Director's Report**

No action taken.

**Next Meeting:**

November 5, 2020 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

**Adjourn**

Motion White Lake, seconded by Colome to adjourn the meeting at 10:43 a.m. All members present voted aye. Motion carried.

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**President**

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**Business Manager**

<b>CORE Educational Cooperative</b>					
<b>Report of Cash Transactions</b>					
<b>September 30, 2020</b>					
		<b>As of 8/31/20</b>	<b>As of 9/30/20</b>		
<b>Fund Totals:</b>					
CORE Educational Cooperative:		\$ 373,507.71	\$ 369,388.90		
DIAL Grant Writer:		\$ -	\$ -		
DIAL Virtual School:		\$ 634,014.68	\$ 618,592.42		
		<b>\$ 1,007,522.39</b>	<b>\$ 987,981.32</b>		
<b>Beginning Balance of First Fidelity Bank as of 9/1/2020:</b>					<b>\$ 693,584.83</b>
<b>Receipts:</b>					
	Fund 10 (General Fund)			\$ 400.00	
	Fund 12 (Grant Writer)			\$ -	
	Fund 22 (Special Ed)			\$ 154,023.75	
	Fund 22 (CORE Bank Account Interest)			\$ 17.07	
	Fund 53 (Virtual School)			\$ 5,904.77	
		<b>Total Receipts:</b>		<b>\$ 160,345.59</b>	
<b>Expenditures:</b>					
	Fund 10 (General Fund)			\$ 662.55	
	Fund 12 (Grant Writer)			\$ -	
	Fund 22 (Special Ed)			\$ 6,557.63	
	Fund 53 (Virtual School)			\$ 11,285.14	
		<b>Total Expenditures:</b>		<b>\$ 18,505.32</b>	
<b>Re-Issued Checks (Original voided check was cashed)</b>					
	Verizon Wireless - Ck #2148			\$ 134.51	
	Verizon Wireless - Ck #2178			\$ 135.43	
				<b>\$ 269.94</b>	
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)			\$ 10.00	
		<b>Total Automatic Withdraw:</b>		<b>\$ 10.00</b>	
<b>Payroll:</b>					
	Fund 10 (General Fund)			\$ 5,743.74	
	Fund 12 (Grant Writer)			\$ -	
	Fund 22 (Special Ed)			\$ 145,875.17	
	Fund 53 (Virtual School)			\$ 9,931.99	
		<b>Total Payroll:</b>		<b>\$ 161,550.90</b>	
<b>Ending Balance of First Fidelity Bank as of 9/30/2020</b>					<b>\$ 673,594.26</b>
<b>Beginning Balance of CD in BankWest - Geddes as of 9/1/2020 (Fund 10)</b>					\$ 102,791.16
<b>Interest:</b>	Fund 10 (General Fund) - 12 Month (Matures 3/12/21) 1.05%			\$ 135.32	
	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%			\$ 314.18	
<b>Ending Balance of CD in BankWest - Geddes as of 9/30/2020</b>					<b>\$ 103,240.66</b>
<b>Beginning Balance of CD in Farmers State Bank - Parkston as of 9/1/2020 (Fund 53)</b>					\$ 211,146.40
<b>Interest:</b>	Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%			\$ -	
<b>Ending Balance of CD in Farmers State Bank - Parkston as of 9/30/2020</b>					<b>\$ 211,146.40</b>
<b>Ending Balance as of 9/30/2020</b>					<b>\$ 987,981.32</b>