

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, AUGUST 10, 2023**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:01 a.m. on Thursday, August 10, 2023, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joel Johnson (Burke), Pamela Haukaas via Zoom (Colome Consolidated), Chad Clites (Corsica-Stickney), Katie Bolander via Zoom (Gregory), Lisa Pazour via Zoom (Kimball), Veronica Gerard via Zoom (Lyman), Dale Larsch (Mt. Vernon), Roxanne Summerville (Platte-Geddes), Jim Munsen (White Lake), and Brooke LeGrand via Zoom (Wolsey-Wessington).

Members absent: Lindsey Weich (Plankinton) and Sara Thompson (Wessington Springs).

Superintendents: Craig Holbeck via Zoom (Armour), Betsy Rohde via Zoom (Colome Consolidated), Chris Noid via Zoom (Kimball), Eric Denning via Zoom (Mt. Vernon).

Others present: Renee Thomas (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Armour, seconded by White Lake approving the agenda. All members present voted aye. Motion

Approve Minutes from July 13, 2023

Motion Platte-Geddes, seconded by Mt. Vernon approving the minutes from the regular meeting held on July 13, 2023. All members present voted aye. Motion carried.

Approve Financial Reports

Motion White Lake, seconded by Platte-Geddes approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated July 31, 2023. All members present voted aye. Motion carried.

Approve August 2023 Bills

Motion Burke, seconded by Gregory approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3433	SOFTWARE HOUSE INTERNATIONAL	10 2227 000 473	EDUCATION QUALIFIED USERS (A3)	\$ 1,231.30
3433	SOFTWARE HOUSE INTERNATIONAL	10 2227 000 473	WINDOWS SERVER STANDARD TWO CORE PACKS	\$ 98.58
3429	SD DEPARTMENT OF REVENUE	10 2545 000 550	CAR LICENSING	\$ 15.00
3417	HOLIDAY INN EXPRESS HOTEL & SUITES	10 2623 000 334	ED SPEC TRAVEL; INV #35798	\$ 77.00
3417	HOLIDAY INN EXPRESS HOTEL & SUITES	10 2623 000 334	ED SPEC TRAVEL; INV #35809	\$ 77.00
4528	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 34.00
3434	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 37.43
Fund 10 Total:				\$ 1,570.31
3407	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
3435	VERIZON WIRELESS	22 1223 000 340	TRANSITION MIFI	\$ 40.01
3408	COUNCIL FOR EXCEPTIONAL CHILDREN	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 400.00
3413	FIRST BANK & TRUST	22 1223 000 411	TRANSITION SUPPLIES	\$ 200.00
3428	SCHOOL SPECIALTY	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 65.02
3431	SELECT SERVICE CENTER	22 2113 000 413	BEHAVIORAL CAR BATTERY - CHRISTINA #29	\$ 265.95
3436	VERN EIDE OF MITCHELL	22 2113 000 413	BEHAVIORAL TORQUE CONVERTER -CHRISTINA #29	\$ 2,054.66
3434	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 49.00
3405	CHARLES MIX COUNTY NEWS	22 2149 000 350	PSYCH ADVERTISING	\$ 43.69
3411	EDUCATIONAL ADVANTAGES, INC.	22 2149 000 411	SPED TRAINING; INV #1326	\$ 450.00

3413	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES	\$ 17.98
3434	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 49.37
3414	FORREST T JONES & COMPANY	22 2149 000 640	PSYCH DUES - SIBBEL	\$ 131.00
3414	FORREST T JONES & COMPANY	22 2149 000 640	PSYCH DUES - KAFKA	\$ 131.00
3416	HELBIG, KATE	22 2149 028 319	PSYCH SUPERVISION PAYMENT-JULY 2023	\$ 1,200.00
3405	CHARLES MIX COUNTY NEWS	22 2159 000 350	SPEECH ADVERTISING	\$ 43.69
3431	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE - NATALIE #4	\$ 68.16
3434	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 305.11
3434	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 156.54
3434	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 185.30
3413	FIRST BANK & TRUST	22 2213 000 319	OT OUT OF STATE TRAVEL	\$ 350.00
3421	JD'S FASHION SCREEN ART & EMBROIDERY	22 2213 000 411	STAFF SHIRTS	\$ 702.00
4534	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2542	\$ 738.50
3427	RIVERSIDE TECHNOLOGIES, INC	22 2227 000 541	COMPUTER SUPPLIES	\$ 764.00
3404	CENTRAL DAKOTA TIMES	22 2319 000 350	BOARD ADVERTISING	\$ 355.87
3422	LYMAN COUNTY HERALD	22 2319 000 350	BOARD ADVERTISING	\$ 236.33
3411	EDUCATIONAL ADVANTAGES, INC.	22 2319 000 411	BOARD SUPPLIES; INV #1335	\$ 789.76
3420	INSTITUTIONAL COMPLIANCE SOLUTIONS	22 2319 000 640	TITLE IX PLATFORM; INV #3126	\$ 12,625.00
3418	HUB INTERNATIONAL MOUNTAIN STATE	22 2319 000 651	DIRECTOR/FISCAL BOND	\$ 300.00
3418	HUB INTERNATIONAL MOUNTAIN STATE	22 2319 000 651	INSURANCE BUY BACK	\$ 1,305.17
3432	SHERATON SIOUX FALLS & CONVENTION CENTER	22 2329 000 334	DIRECTOR TRAVEL; INV #860022	\$ 264.00
3413	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 920.93
3413	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 23.99
3434	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 209.91
3432	SHERATON SIOUX FALLS & CONVENTION CENTER	22 2529 000 334	FISCAL TRAVEL; INV #856242	\$ 264.00
3413	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$ 7.90
3415	HANSON SCHOOL DISTRICT	22 2529 000 640	FISCAL DUES	\$ 50.00
3424	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 248.00
3406	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 74.67
3425	PLATTE TREE AND LAWN CARE	22 2549 000 323	OFFICE LAWN SPRAY	\$ 100.00
3438	WYNIA MOWING	22 2549 000 323	OFFICE MOWING	\$ 100.00
3423	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE INSTALLATION; INV #INV-7205	\$ 1,782.00
3423	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 469.58
3435	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$ 40.01
3409	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$ 17.57
3410	CUSTOM PRINTING	22 2549 000 411	OFFICE SUPPLIES; INV #7790	\$ 4.00
3437	VERN EIDE OF MITCHELL	22 2549 000 550	CAR PURCHASE - 2023 CHEVY TRAILBLAZER	\$ 29,563.00
3437	VERN EIDE OF MITCHELL	22 2549 000 550	CAR PURCHASE - 2023 CHEVY TRAILBLAZER	\$ (29,563.00)
3439	VERN EIDE OF MITCHELL	22 2549 000 550	CAR PURCHASE - 2023 CHEVY TRAILBLAZER	\$ 29,653.00
4536	MOSTERD, HOLLY	22 2765 000 334	B-3 TRAVEL	\$ 164.63
3413	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 23.99
3426	QUILL CORPORATION	22 2765 000 411	B-3 SUPPLIES	\$ 106.99
Fund 22 Total:				\$ 59,548.28
4527	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 450.00
4529	CARDELLA, CHRISTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 90.00
4530	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 180.00
4531	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 990.00
4532	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
4533	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
4535	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00

4537	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 450.00
4538	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
4539	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 90.00
4540	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 90.00
4541	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 450.00
3435	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 51.51
3413	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 11.35
3413	FIRST BANK & TRUST	53 2226 000 411	GW/PD SUPPLIES	\$ 23.99
3430	SD DIVISION OF CRIMINAL INVESTIGATION	53 2226 000 411	VS TEACHER FINGERPRINTS-RANK	\$ 43.25
3419	IMAGINE LEARNING LLC	53 2226 000 411 201	EDGENUITY SUPPLIES; INV #944087	\$ 73,160.00
3412	eDYNAMIC LP	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV # INC-EL-1272	\$ 1,295.00
3413	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 362.35
Fund 53 Total:				\$ 79,087.45

Report Total: \$ 140,206.04

All members present voted aye. Motion carried.

Approve Purchase of Vehicle

Motion White Lake, seconded by Armour to approve purchasing a 2023 Chevrolet Trailblazer for \$29,653.00 from Vern Eide of Mitchell. All members present voted aye. Motion carried.

Approve Other Payroll

Motion Mt. Vernon, seconded by Colome to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
August 10, 2023

EMPLOYEE NAME	SERVICES	AMOUNT
Nicole Palmer	Speech Therapist ESY Services - July 2023	\$216.60
Sona Kott	Occupational Therapy ESY Services - July 2023	\$1,666.00
Maci Harrington	Speech Therapist ESY Services - July 2023	\$1,272.92
Tayla Boyd	Speech Assistant ESY Services - July 2023	\$263.25
Betsy Shippy	Physical Therapy ESY Services - July 2023	\$964.94
Paige Shumake	Occupational Therapy ESY Services - July 2023	\$1,755.75
Laura Bergeleen	Speech Therapist ESY Services - July 2023	\$1,054.80
Natalie Wright	Speech Therapist ESY Services - July 2023	\$1,143.59
TOTAL TO BE APPROVED FOR AUGUST 20, 2023 PAYROLL		\$8,337.85

All members present voted aye. Motion carried.

Review 2023-2024 Budget

No action taken.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were received.

Approve Contracts

Motion Colome, seconded by Lyman to approve the following contracts:

VS2024-030	Emily Anderson	Nutrition and Wellness Lifespan Connections Fashion Design	1-12 students \$265 per student 13-22 students \$100 per student 23+ \$265 per student
EDG2024-033	Adrianna Taft	Edgenuity courses	\$90 per student, per semester
EDG2024-034	Betty Campbell	Edgenuity courses	\$90 per student, per semester

All members present voted aye. Motion carried.

Approve Non Member School Contract

Motion White Lake, seconded by Platte-Geddes to approve the contract #CORE2024-003 with the South Central Cooperative to provide speech services for the South Central School at the rate of \$60.00 per hour. All members present voted aye. Motion carried.

Open and Accept Sealed Bids for Car per SDCL 6-13-5

Motion Kimball, seconded by Colome to accept the only bid received from the Gregory School for \$1,199.00 for the 2010 Chevrolet Impala. All members present voted aye. Motion carried.

Surplus Vehicle

Motion Burke, seconded by Kimball to approve surplusing the following car:

Inventory #: 1022; 2014 Chevrolet Impala; Vin #2G1WA5E32E1141633; Mileage 164,046

All members present voted aye. Motion carried.

Approve Updated Pricing for 7 Mindset – Social Emotional Curriculum

Motion Mt. Vernon, seconded by White Lake to approve the updated pricing of \$31,500 for the 7 Mindset Curriculum. All members present voted aye. Motion carried.

President Appoints Committee Members

The following board members were placed on the following committees:

Budget/Finance: Chad Clites (Corsica-Stickney), Dale Larsch (Mt. Vernon), Tina Westendorf (Armour), Katie Bolander (Gregory).

Negotiations: Lindsey Weich (Plankinton), Lisa Pazour (Kimball), Roxi Summerville (Platte-Geddes).

Policies/By-Laws: Sara Thompson (Wessington Springs), Veronica Gerard (Lyman), Pamela Haukaas (Colome).

Building Maintenance: Jim Munsen (White Lake), Brooke LeGrand (Wolsey-Wessington), Joel Johnson (Burke).

Director’s Report

No action taken.

Next Meeting:

September 7, 2023 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Platte-Geddes, seconded by Armour to adjourn the meeting at 10:27 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative					
Report of Cash Transactions					
July 31, 2023					
		As of 6/30/23	As of 7/31/23		
Fund Totals:					
CORE Educational Cooperative:		\$ 372,623.43	\$ 323,991.55		
DIAL Virtual School:		\$ 1,373,383.34	\$ 1,365,096.12		
		\$ 1,746,006.77	\$ 1,689,087.67		
Beginning Balance of First Fidelity Bank as of 7/1/2023:				\$ 918,890.76	
Receipts:					
	Fund 10 (General Fund)			\$ 39,822.20	
	Fund 22 (Special Ed)			\$ 224,229.43	
	Fund 22 (CORE Bank Account Interest 0.15%)			\$ 121.12	
	Fund 53 (Virtual School)			\$ 22,433.17	
		Total Receipts:		\$ 286,605.92	
Expenditures:					
	Fund 10 (General Fund)			\$ 39,496.10	
	Fund 22 (Special Ed)			\$ 59,035.47	
	Fund 53 (Virtual School)			\$ 9,760.46	
		Total Expenditures:		\$ 108,292.03	
Automatic Withdraw:					
	ACH Monthly Payment (Fund 22)			\$ 10.00	
		Total Automatic Withdraw:		\$ 10.00	
Payroll:					
	Fund 10 (General Fund)			\$ 15,501.37	
	Fund 22 (Special Ed)			\$ 198,761.69	
	Fund 53 (Virtual School)			\$ 20,959.93	
		Total Payroll:		\$ 235,222.99	
Ending Balance of First Fidelity Bank as of 7/31/2023:				\$ 861,971.66	
Beginning Balance of CD in First Fidelity Bank as of 7/1/2023 (Fund 10)				\$ 52,662.15	
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.16%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 7/31/2023				\$ 52,662.15	
Beginning Balance of CD in First Fidelity Bank as of 7/1/2023 (Fund 10)				\$ 52,261.73	
Interest:	Fund 10 (General Fund) - 13 months (Matures 4/15/24) 4.30%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 7/31/2023				\$ 52,261.73	
Beginning Balance of CD in First Fidelity Bank as of 7/1/2023 (Fund 53)				\$ 220,319.94	
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 7/31/2023				\$ 220,319.94	
Beginning Balance of CD in First Fidelity Bank as of 7/1/2023 (Fund 53)				\$ 501,872.19	
Interest:	Fund 53 (Virtual School) - 10 months (Matures 5/13/24) 4.63%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 7/31/2023				\$ 501,872.19	
Ending Balance as of 7/31/2023				\$ 1,689,087.67	