

**MINUTES OF THE EOY MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, JUNE 29, 2023**

President C. Clites called the end of the year board meeting of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, June 29, 2023, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joel Johnson (Burke), Pamela Haukaas via Zoom (Colome), Chad Clites (Corsica-Stickney, Lisa Pazour via Zoom (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Roxi Summerville via Zoom (Platte-Geddes), and Brooke LeGrand via Zoom (Wolsey-Wessington).

Members absent: Katie Bolander (Gregory), Judge Jessop (Lyman), Sara Thompson (Wessington Springs), Kris Pursell (White Lake).

Superintendents: Craig Holbeck via Zoom (Armour), Scott Muckey via Zoom (Corsica-Stickney), Lezlie Larsen via Zoom (Plankinton), Joel Bailey via Zoom (Platte-Geddes), Bob Schroeder via Zoom (White Lake).

Others present: Valerie Johnson (Director), Renee Thomas via Zoom (Assistant Director), Catrina Brown (Business Manager), Jane Keller (Office Assistant).

Public Forum

No action taken.

Additional Agenda Items

Presentation and approval of 2023-2024 Insurance Premiums from EMC Insurance.

Approve Agenda

Motion Mt. Vernon, seconded by Burke approving the amended agenda. All members present voted aye. Motion carried.

Presentation and Approval of 2023-2024 Insurance Premiums from EMC Insurance

Janet Tegethoff from Hub International presented the insurance rates for 2023-2024 from EMC Insurance.

Motion Armour, seconded by Kimball to approve the rates as presented with the buyback option for the building deductible. All members present voted aye. Motion carried.

Approve Minutes from June 8, 2023

Motion Mt. Vernon, seconded by Burke approving the minutes from the regular meeting held on June 8, 2023. All members present voted aye. Motion carried.

Approve June 2023 Bills

Motion Armour, seconded by Mt. Vernon approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3378	QUILL CORPORATION	10 2623 000 411	ED SPEC SUPPLIES	\$ 99.54
Fund 10 Total:				\$ 99.54
3380	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 116.02
3380	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL FUEL	\$ 74.25
3367	CORSICA-STICKNEY SCHOOL DISTRICT	22 2113 025 325	PROGRAM RENT	\$ 1,000.00
3371	FIRST BANK & TRUST	22 2126 000 411	ED EVAL SUPPLIES	\$ 826.98
3380	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 29.71
3369	EDUCATIONAL ADVANTAGES, INC.	22 2149 000 411	SPED ADVANTAGE FOR 23-24	\$ 7,550.40
3370	ESTR PUBLICATIONS	22 2149 000 411	PSYCH SUPPLIES; INV #41095	\$ 683.40
3371	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES-SCREENINGS	\$ 37.26
3374	LET'S GO LEARN, INC	22 2149 000 411	CURRICULUM FOR SCHOOLS; INV #4669	\$ 19,870.00
3375	NCS PEARSON, INC	22 2149 000 411	PSYCH SUPPLIES; INV #21996568	\$ 396.90
3375	NCS PEARSON, INC	22 2149 000 411	PSYCH SUPPLIES; INV #21996569	\$ 435.31
3378	QUILL CORPORATION	22 2149 000 411	PSYCH SUPPLIES-SCREENINGS	\$ 68.48
3372	FORREST T JONES & COMPANY	22 2149 000 640	PSYCH DUES - JOHNSON	\$ 131.00
3371	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$ 219.78
3371	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES - SCREENING	\$ 37.26
3375	NCS PEARSON, INC	22 2159 000 411	DALS TESTING FOR 23-24; INV	\$ 10,725.00

3378	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$	83.99
3378	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES-SCREENINGS	\$	68.48
3382	WPS	22 2159 000 411	SPEECH SUPPLIES; INV #WPS-460521	\$	66.00
3380	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	337.76
3366	COLE, CHARMAYNE	22 2171 000 411	PT SUPPLIES	\$	300.00
3371	FIRST BANK & TRUST	22 2171 000 411	PT SUPPLIES	\$	195.00
3375	NCS PEARSON, INC	22 2171 000 411	PT SUPPLIES; INV #21996569	\$	781.00
3378	QUILL CORPORATION	22 2171 000 411	PT SUPPLIES	\$	83.99
3377	OVERWEG REPAIR	22 2171 000 413	PT TIRES - KELLIE #31	\$	466.90
3380	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	88.34
3371	FIRST BANK & TRUST	22 2172 000 411	OT SUPPLIES	\$	1,203.15
3375	NCS PEARSON, INC	22 2172 000 411	OT SUPPLIES; INV #21996569	\$	781.00
3380	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	219.79
3368	CRAZY 8'S CREATIONS	22 2213 000 319	STAFF PD	\$	1,040.00
4444	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2536	\$	496.00
3371	FIRST BANK & TRUST	22 2319 000 411	BOARD SUPPLIES	\$	104.49
3373	IMPACT APPLICATIONS, INC	22 2319 000 411	CONCUSSION TESTING; INV # 20227981	\$	3,087.50
3364	APPLE INC	22 2329 000 411	DIRECTOR SUPPLIES	\$	89.00
3371	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	905.58
3378	QUILL CORPORATION	22 2329 000 411	DIRECTOR SUPPLIES	\$	131.12
3380	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	179.84
3376	OFFICE PRODUCTS CENTER	22 2529 000 411	FISCAL SUPPLIES	\$	899.00
3378	QUILL CORPORATION	22 2529 000 411	FISCAL SUPPLIES	\$	483.99
3379	SD DEPARTMENT OF REVENUE	22 2549 000 550	CAR LICENSING	\$	9.20
3381	VERN EIDE OF MITCHELL	22 2549 000 550	CAR PURCHASE - 2023 TRAILBLAZER	\$	29,990.00
3380	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$	44.60
3371	FIRST BANK & TRUST	22 2765 000 411	BIRTH TO 3 SUPPLIES	\$	53.94
Fund 22 Total:				\$	84,391.41
4440	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,260.00
4441	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
4442	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,080.00
4443	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,260.00
4445	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,440.00
4446	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	3,240.00
4447	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	630.00
4448	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00
4449	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
3371	FIRST BANK & TRUST	53 2226 000 319 202	BLACKBOARD SUPPLIES	\$	458.41
3371	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	34.14
3371	FIRST BANK & TRUST	53 2226 000 411	GW/PD SUPPLIES	\$	23.99
3365	BLACKBOARD INC	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV # 1391368	\$	6,000.00
Fund 53 Total:				\$	16,956.54
Report Total:				\$	101,447.49

All members present voted aye. Motion carried.

Approve Other Payroll

Motion by Burke, seconded by Mt. Vernon to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD

June 29, 2023

EMPLOYEE NAME	SERVICES	AMOUNT
------------------	----------	--------

Paige Shumake	Occupational Therapy ESY Services - June 2023	\$2,117.03
Sona Kott	Occupational Therapy ESY Services - June 2023	\$1,982.40
Jane Keller	Office Assistant - June 2023	\$780.00
Betsy Shippy	Physical Therapy Services - June 2023	\$855.28
Kristi Kafka	School Psych Services	\$324.96
Tayla Boyd	Speech Assistant ESY Services - June 2023	\$330.00
Laura Bergeleen	Speech ESY Services - June 2023	\$1,001.46
Maci Harrington	Speech ESY Services - June 2023	\$1,483.23
Natalie Wright	Speech ESY Services - June 2023	\$1,434.41
Lonna Chilson	Speech Substitute Services - May 2023	\$2,902.20
Nicole Palmer	Speech Therapy ESY Services - June 2023	\$353.99
Tania Witt	Speech Therapy ESY Services and Extra Days - June 2023	\$2,563.84
Desiree Gunnare	Transition Program - June 2023	\$3,075.36
TOTAL TO BE APPROVED FOR JUNE 30, 2023 PAYROLL		\$19,204.16

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No action taken.

Approve Executive Session for Personnel per SDCL 1-25-2 (1) Contracts

Motion Armour, seconded by Burke to enter into executive session at 10:18 a.m. to discuss personnel per SDCL 1-25-2 (1) Contracts. All members present voted aye. Motion carried.

President C. Clites declared open session at 10:23 a.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Plankinton, seconded by Mt. Vernon to approve the following contracts:

VS2024-016	Lakisha Jordan	Restaurant Management/Culinary Arts I Youth Internship Senior Experience	1-12 students \$265 per student 13-22 students \$100 per student 23 + \$265 per student
EDG2024-013	Laura Halvorson	Edgenuity Course	\$90 per student, per semester
CORE Educational Cooperative 2023-2024			
EMP2024-042	Katie Millar	Paraprofessional/Occupational Therapy Assistant	\$34,000

All members present voted aye. Motion carried.

Approve purchase of vehicles

Motion Plankinton, seconded by Kimball to purchase a 2023 Chevrolet Trailblazer for \$29,990.00 from Vern Eide of Mitchell. All members present voted aye. Motion carried.

Approve 2022-2023 Supplemental Budget per SDCL 13-11-3.2

Motion Plankinton, seconded by Kimball to approve the following 2022-2023 supplemental budget per SDCL 13-11-3.2:

	Cash On Hand	-\$3,186.90
10-2545-000-550	Vehicles	+\$3,186.90
	Cash on Hand	-\$3,047.84
22-2171-000-111	Physical Therapy Salary	+\$3,047.84
	Cash on Hand	-\$293.88
22-2227-000-541	Technology Equipment	+\$293.88
	Cash on Hand	-\$77,220.66
22-2549-000-550	Vehicles	+\$77,220.66

Roll call voted was given with all members present voting aye. Motion carried.

Approve Contracts with the State

Motion Colome, seconded by Kimball to approve the contracts with the State of South Dakota for Birth to Three services (2022C-054) and Bright Beginning services (2024C-063). All members present voted aye. Motion carried.

Approve Purchase/Installation of New Phone System

Motion by Armour, seconded by Colome to approve the purchase and installation of a new phone system from Midstate Communications. All members present voted aye. Motion carried.

Next Meeting:

July 13, 2023 with Budget Hearing at 9:45 a.m. and Regular Meeting at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Mt. Vernon, seconded by Plankinton to adjourn the meeting at 10:40 a.m. All members present voted aye. Motion carried.

President

Business Manager