

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, OCTOBER 5, 2023**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:01 a.m. on Thursday, October 5, 2023, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joel Johnson (Burke), Pamela Haukaas via Zoom (Colome Consolidated), Chad Clites (Corsica-Stickney), Katie Bolander via Zoom (Gregory), Veronica Gerard via Zoom (Lyman), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton), Roxanne Summerville (Platte-Geddes), Jim Munsen (White Lake), and Brooke LeGrand via Zoom (Wolsey-Wessington).

Members absent: Lisa Pazour (Kimball) and Todd Grohs (Wessington Springs).

Superintendents: Betsy Rohde via Zoom (Colome Consolidated), Sara Anderson (Gregory), Lezlie Larsen via Zoom (Plankinton), and Joel Bailey via Zoom (Platte-Geddes).

Others present: Renee Thomas (Director), Catrina Brown (Business Manager), and Jane Keller (Office Assistant).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Armour, seconded by Plankinton approving the agenda. All members present voted aye. Motion

Approve Minutes from September 7, 2023

Motion Platte-Geddes, seconded by White Lake approving the minutes from the regular meeting held on September 7, 2023. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Mt. Vernon, seconded by Burke approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated September 30, 2023. All members present voted aye. Motion carried.

Approve October 2023 Bills

Motion White Lake, seconded by Gregory approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3474	BITTERMAN, MARY	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 150.00
3475	BRENDEN, KIM	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 50.00
3476	BRUCKNER, JULIE	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 150.00
3489	HELLING, JASON	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 50.00
3491	JIRA, JACEY	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 50.00
3494	MAYER, JENNIFER	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 50.00
3498	OUTKA HILL, JILL	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 7,500.00
3501	PRIEN, MICHELLE	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 150.00
3503	REBER, BRITANY	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 50.00
3506	SHAFFER, SHERRI	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 150.00
3509	VAN DYKE, JOCELYN	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 150.00
3510	VANZEE, STEPHANIE	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 200.00
3512	WHITNEY, HOLLY	10 2219 027 319	STEM GRANT TEACHER PAYMENT	\$ 200.00
3484	FIRST DAKOTA INDEMNITY COMPANY	10 2623 000 240	WORKMAN'S COMP	\$ 97.29
3483	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 384.22
4718	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 254.00
3505	SEVERSON'S SERVICE	10 2623 000 413	ED SPEC OIL CHANGE - KARLA #23	\$ 76.92
3508	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 466.49
3495	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 10,678.92

3484	FIRST DAKOTA INDEMNITY COMPANY	22 1223 000 240	WORKMAN'S COMP	\$ 58.37
3479	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	TRANSITION PROGRAM RENT	\$ 1,000.00
3511	VERIZON WIRELESS	22 1223 000 340	TRANSITION MIFI	\$ 40.01
3478	CORNER MARKET	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 99.83
3508	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION FUEL	\$ 141.56
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2113 000 240	WORKMAN'S COMP	\$ 77.83
3483	FIRST BANK & TRUST	22 2113 000 411	BEHAVIORAL SUPPLIES	\$ 131.54
3508	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL FUEL	\$ 395.29
3483	FIRST BANK & TRUST	22 2113 000 640	BEHAVIORAL DUES	\$ 220.00
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2126 000 240	WORKMAN'S COMP	\$ 77.83
3508	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 383.92
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2149 000 240	WORKMAN'S COMP	\$ 214.04
4740	RUBENDALL, JAYNE	22 2149 000 334	PSYCH TRAVEL	\$ 136.68
3485	FORUM COMMUNICATIONS	22 2149 000 350	PSYCH ADVERTISING	\$ 21.89
3486	GREGORY TIMES-ADVOCATE	22 2149 000 350	PSYCH ADVERTISING	\$ 28.95
3490	HURON PLAINSMAN	22 2149 000 350	PSYCH ADVERTISING	\$ 287.62
3499	PLATTE ENTERPRISE, THE	22 2149 000 350	PSYCH ADVERTISING	\$ 124.89
3507	STANDARD PUBLISHING	22 2149 000 350	PSYCH ADVERTISING	\$ 214.41
3482	EDUCATIONAL ADVANTAGES, INC.	22 2149 000 411	SPED TRAINING - INV #1325	\$ 150.00
3508	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 812.24
3483	FIRST BANK & TRUST	22 2149 000 640	PSYCH DUES	\$ 140.00
3488	HELBIG, KATE	22 2149 028 319	MENTAL HEALTH GRANT SUPERVISION PAYMENT	\$ 1,200.00
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2159 000 240	WORKMAN'S COMP	\$ 447.53
4716	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 698.70
4729	KLUNDT, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$ 67.83
3485	FORUM COMMUNICATIONS	22 2159 000 350	SPEECH ADVERTISING	\$ 21.89
3486	GREGORY TIMES-ADVOCATE	22 2159 000 350	SPEECH ADVERTISING	\$ 28.95
3490	HURON PLAINSMAN	22 2159 000 350	SPEECH ADVERTISING	\$ 287.63
3499	PLATTE ENTERPRISE, THE	22 2159 000 350	SPEECH ADVERTISING	\$ 124.89
3507	STANDARD PUBLISHING	22 2159 000 350	SPEECH ADVERTISING	\$ 214.41
3483	FIRST BANK & TRUST	22 2159 000 411	SCREENING SUPPLIES	\$ 4.17
3502	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 20.99
3492	LAWLER AUTOMOTIVE INC	22 2159 000 413	SPEECH OIL CHANGE - NICOLE #26	\$ 34.88
3504	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE - NATALIE #4	\$ 119.64
3508	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,003.59
4735	PALMER, NICOLE	22 2159 000 413	SPEECH FUEL	\$ 36.64
4745	WITT, TANIA	22 2159 000 413	SPEECH FUEL	\$ 264.90
4714	BOYDEN, JENNIFER	22 2159 000 640	SLPA LICENSE	\$ 100.00
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2171 000 240	WORKMAN'S COMP	\$ 38.92
3508	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 352.23
3487	HEALTHCARE PROVIDERS SERVICE ORGANIZATION	22 2171 000 640	PT LIABILITY INSURANCE	\$ 169.00
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2172 000 240	WORKMAN'S COMP	\$ 97.29
3505	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE - PAIGE #35	\$ 72.94
3508	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 783.78
3483	FIRST BANK & TRUST	22 2213 000 411	STAFF SUPPLIES	\$ 29.59
3483	FIRST BANK & TRUST	22 2213 000 640	STAFF CPR TRAINING	\$ 180.00
4733	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2558	\$ 423.50
3493	LYMAN COUNTY HERALD	22 2319 000 350	BOARD ADVERTISING	\$ 322.39

3500	PLATTE LOCKER	22 2319 000 411	BOARD MEALS	\$	180.80
3513	ZOOM VIDEO COMMUNICATIONS, INC	22 2319 000 411	BOARD SUPPLIES	\$	149.90
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2321 000 240	WORKMAN'S COMP	\$	38.93
3505	SEVERSON'S SERVICE	22 2321 000 411	OFFICE ASSISTANT FUEL	\$	50.10
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2329 000 240	WORKMAN'S COMP	\$	38.92
3483	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	23.99
3508	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	329.67
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2529 000 240	WORKMAN'S COMP	\$	38.92
4717	BROWN, CATRINA	22 2529 000 334	FISCAL TRAVEL	\$	110.16
3483	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$	28.08
3483	FIRST BANK & TRUST	22 2529 000 640	FISCAL DUES - DIAL ANNUAL REPORT	\$	10.00
3483	FIRST BANK & TRUST	22 2529 000 640	FISCAL DUES	\$	110.00
3497	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	248.00
3477	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	76.38
3496	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	396.35
3511	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
3480	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$	40.26
3502	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$	29.99
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2765 000 240	WORKMAN'S COMP	\$	38.92
3508	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 TRAVEL	\$	149.58
3483	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$	23.99
3484	FIRST DAKOTA INDEMNITY COMPANY	22 2765 019 240	WORKMAN'S COMP	\$	19.46
Fund 22 Total:				\$	14,075.59
3484	FIRST DAKOTA INDEMNITY COMPANY	53 2226 000 240	WORKMAN'S COMP	\$	116.75
4713	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
4715	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
4719	CARDELLA, CHRISTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
4720	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,170.00
4721	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
4722	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
4723	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
4724	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	630.00
4725	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
4726	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	630.00
4727	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,080.00
4728	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,260.00
4730	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,800.00
4731	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
4732	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
4734	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	2,070.00
4736	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,710.00
4737	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
4738	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
4739	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,800.00
4741	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,260.00
4742	SCHELL, JENNIFER	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
4744	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,800.00
4743	SKINNER, SUZANNE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	500.00
3511	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	51.32
3483	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	165.93
3483	FIRST BANK & TRUST	53 2226 000 411	GRANT WRITER SUPPLIES	\$	23.99

3513	ZOOM VIDEO COMMUNICATIONS, INC	53 2226 000 411	VS SUPPLIES	\$	149.90
3483	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	556.52
3513	ZOOM VIDEO COMMUNICATIONS, INC	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	149.90
3481	DIAL CORPORATION	53 2226 000 640	MEMBER SCHOOLS MEMBERSHIP 23-24	\$	9,500.00
Fund 53 Total:				\$	33,714.31
Report Total:				\$	58,468.82

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Plankinton, seconded by Platte-Geddes to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
October 5, 2023

EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services - September 2023	\$1,408.54
Sandy Ringling	Speech Therapy Substitute - September 2023	\$2,145.30
TOTAL TO BE APPROVED FOR OCTOBER 20, 2023 PAYROLL		\$3,553.84

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were received.

Approve STEM Teacher Contract

Motion Armour, seconded by Plankinton to approve the contract #STEM2024-002 with Jill Outka-Hill. Jill will be assisting and developing courses for the K-5 Stem Program for the payment of \$5,000.00. All members present voted aye. Motion carried.

Open and Accept Sealed Bids for Car per SDCL 6-13-5

Motion Plankinton, seconded by White Lake to accept the bid from Jennifer Klundt for the amount of \$4351.00 for the 2014 Chevrolet Impala (Inventory #: 1022). All members present voted aye. Motion carried.

Approve Office Carpeting Bids

One bid was received from Thorton Flooring and we are currently waiting for the second bid. Motion White Lake, seconded by Mt. Vernon to allow Renee Thomas, Director, the authority to accept the best bid after the second bid is received. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

November 8, 2023 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Plankinton, seconded by Platte-Geddes to adjourn the meeting at 10:26 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative				
Report of Cash Transactions				
September 30, 2023				
Fund Totals:		As of 8/31/23	As of 9/30/23	
CORE Educational Cooperative:		\$ 328,460.43	\$ 362,675.43	
DIAL Virtual School:		\$ 1,320,345.69	\$ 1,276,578.61	
		\$ 1,648,806.12	\$ 1,639,254.04	
Beginning Balance of First Fidelity Bank as of 9/1/2023:				\$ 821,690.11
Receipts:				
	Fund 10 (General Fund)			\$ 400.00
	Fund 22 (Special Ed)			\$ 317,554.52
	Fund 22 (CORE Bank Account Interest 0.15%)			\$ 100.45
	Fund 53 (Virtual School)			\$ 6,343.07
		Total Receipts:		\$ 324,398.04
Expenditures:				
	Fund 10 (General Fund)			\$ 2,931.61
	Fund 22 (Special Ed)			\$ 32,553.87
	Fund 53 (Virtual School)			\$ 28,886.52
		Total Expenditures:		\$ 64,372.00
Automatic Withdraw:	ACH Monthly Payment (Fund 22)			\$ 10.00
		Total Automatic Withdraw:		\$ 10.00
Payroll:				
	Fund 10 (General Fund)			\$ 17,512.23
	Fund 22 (Special Ed)			\$ 230,832.26
	Fund 53 (Virtual School)			\$ 21,223.63
		Total Payroll:		\$ 269,568.12
Ending Balance of First Fidelity Bank as of 9/30/2023:				\$ 812,138.03
Beginning Balance of CD in First Fidelity Bank as of 9/1/2023 (Fund 10)				\$ 52,662.15
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.16%			\$ -
Ending Balance of CD in First Fidelity Bank as of 9/30/2023				\$ 52,662.15
Beginning Balance of CD in First Fidelity Bank as of 9/1/2023 (Fund 10)				\$ 52,261.73
Interest:	Fund 10 (General Fund) - 13 months (Matures 4/15/24) 4.30%			\$ -
Ending Balance of CD in First Fidelity Bank as of 9/30/2023				\$ 52,261.73
Beginning Balance of CD in First Fidelity Bank as of 9/1/2023 (Fund 53)				\$ 220,319.94
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%			\$ -
Ending Balance of CD in First Fidelity Bank as of 9/30/2023				\$ 220,319.94
Beginning Balance of CD in First Fidelity Bank as of 9/1/2023 (Fund 53)				\$ 501,872.19
Interest:	Fund 53 (Virtual School) - 10 months (Matures 5/13/24) 4.63%			\$ -
Ending Balance of CD in First Fidelity Bank as of 9/30/2023				\$ 501,872.19
Ending Balance as of 9/30/2023				\$ 1,639,254.04