

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, APRIL 8, 2021**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:09 a.m. on Thursday, April 8, 2021, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton), Jim Burg (Wessington Springs), and Ted Haeder via Zoom (Wolsey-Wessington).

Members absent: Joe Kellen (Burke), Ross Vanzee (Platte-Geddes), and Kris Pursell (White Lake).

Superintendents: Scott Muckey via Zoom (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Pat Mikkonen via Zoom (Mt. Vernon), Steve Randall via Zoom (Plankinton), Joel Bailey via Zoom (Platte-Geddes), and Pandi Pittman (Wessington Springs).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Jane Keller (Office Assistant).

Additional Agenda Items

Oath of Office was added to the agenda.

Approve Agenda

Motion Colome, seconded by Wessington Springs approving the amended agenda. All members present voted aye. Motion carried.

Oath of Office per SDCL 3-1-5

The Oath of Office was given to Ted Haeder per SDCL 3-1-5.

Approve Minutes from March 4, 2021

Motion Wessington Springs, seconded by Kimball approving the minutes from the regular meeting held on March 4, 2021. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Gregory, seconded by Plankinton approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated March 31, 2021. All members present voted aye. Motion carried.

Approve Bills

Motion Mt. Vernon, seconded by Armour approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2559	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
2577	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 86.29
2570	SD DEPARTMENT OF EDUCATION	10 2623 000 640	ED SPEC WORKSHOP FEE	\$ 80.00
Fund 10 Total:				\$ 666.29
2577	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 224.59
2572	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE AND WIPERS - ALISHA #3	\$ 109.72
2577	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 333.63
1715	RUBENDALL, JAYNE	22 2149 000 640	PSYCH LIABILITY INSURANCE	\$ 94.00
1714	PALMER, NICOLE	22 2159 000 334	SPEECH TRAVEL	\$ 210.00
1714	PALMER, NICOLE	22 2159 000 413	SPEECH FUEL	\$ 17.74
2563	OVERWEG AUTO, GLASS, & FUEL	22 2159 000 413	SPEECH OIL CHANGE - TAYLA #19	\$ 46.80
2563	OVERWEG AUTO, GLASS, & FUEL	22 2159 000 413	SPEECH OIL CHANGE/WIPERS - LAURA #17	\$ 106.30
2572	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JENN B #10	\$ 33.88
2577	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 944.51
2578	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
2576	TOM'S AUTO SERVICE	22 2171 000 413	PT FUEL CHANGE - #24	\$ 51.16
2577	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 284.77
2564	PEARSON	22 2172 000 411	OT SUPPLIES; INV #13959722	\$ 122.80
2572	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE AND WIPERS - SONA #2	\$ 87.71

2577	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	376.35
2580	WINSOR LEARNING, INC	22 2213 000 411	SONDAY SYSTEM 1 INTERVENTION SET	\$	1,095.00
2580	WINSOR LEARNING, INC	22 2213 000 411	SHIPPING	\$	109.50
2555	INSTITUTIONAL COMPLIANCE SOLUTIONS	22 2213 000 640	TITLE IX TRAINING; INV #1860	\$	3,125.00
1713	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2320	\$	586.25
2552	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	16.99
2577	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	144.17
2552	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR WORKSHOP	\$	50.00
2570	SD DEPARTMENT OF EDUCATION	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$	80.00
2562	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICTIY	\$	230.00
2549	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	105.63
2571	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$	180.83
2569	ROCKFORD'S SANITATION, LLC	22 2549 000 323	OFFICE GARBAGE PICKUP	\$	54.00
2579	WILLIAMS MUSICAL AND OFFICE EQUIPMENT REPAIR	22 2549 000 325	COPIER REPAIR	\$	320.00
2560	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	307.51
2578	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
2565	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$	57.97
2577	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$	40.02
2552	FIRST BANK & TRUST	22 2765 000 411	BIRTH TO 3 SUPPLIES	\$	33.98
2567	QUILL CORPORATION	22 2765 000 411	BIRTH TO 3 SUPPLIES	\$	282.47
Fund 22 Total:				\$	9,943.30
2548	ALLEN, KRISTI	53 2226 000 319 201	EDGE EVALUATOR	\$	600.00
2550	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
2551	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
2553	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	560.00
2554	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
2556	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	560.00
2557	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
2558	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
2561	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,440.00
2566	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
2568	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,040.00
2573	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
2574	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
2575	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,120.00
2581	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
2578	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	51.49
2552	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	19.70
Fund 53 Total:				\$	8,431.19
Report Total:				\$	19,040.78

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No potential conflict of interests were presented.

Executive Session for Personnel per SDCL 1-25-2 (1) (4) Contracts, Negotiations

Motion Gregory, seconded by Kimball to enter into executive session at 10:20 a.m. to discuss personnel per SDCL 1-25-2 (1) (4) contracts, negotiations. All members present voted aye. Motion carried.

President C. Clites declared open session at 10:37 a.m.

Action from Executive Session

Motion Colome, seconded by Kimball to approve the following contracts for the 2021-2022 fiscal year:

Contract #	Employee	Title	2021-2022 Salary Amount
EMP2022-001	Tech, Alisha	School Psychologist	\$69,172.74

EMP2022-002	Kafka, Kristi	School Psychologist	\$74,623.50
EMP2022-003	Bergeleen, Laura	Speech Therapist	\$58,137.38
EMP2022-004	Boyden, Jennifer	Speech Therapist Assistant	\$34,275.00
EMP2022-005	Brink, Bobbi	Birth to Three Bright Beginnings/Speech Therapist	\$71,482.79
EMP2022-007	Sibbel, Erin	School Psychologist	\$61,861.80
EMP2022-008	Mosterd, Holly	Birth to Three Coordinator	\$50,727.50
EMP2022-010	Klundt, Jennifer	Speech Therapist	\$65,055.82
EMP2022-011	Kott, Sona	Occupational Therapist	\$74,937.14
EMP2022-012	Larson, Roxann	Speech Therapist	\$63,937.53
EMP2022-013	Palmer, Nicole	Speech Therapist	\$53,390.99
EMP2022-014	Rubendall, Jayne	School Psychologist	\$30,635.03
EMP2022-015	Shumake, Paige	Occupational Therapy	\$57,643.95
EMP2022-016	Stukel, Kellie	Physical Therapist	\$89,232.83
EMP2022-017	Thomas, Renee	Educational Evaluator	\$51,879.56
EMP2022-018	Thomas, Tayla	Speech Therapist Assistant	\$35,598.00
EMP2022-019	Witt, Tania	Speech Therapist	\$75,255.32
EMP2022-020	Wright, Natalie	Speech Therapist	\$66,537.26
EMP2022-021	Vosika, Maria	Speech Therapist	\$54,075.00
EMP2022-022	Burke, Karla	Educational Specialist	\$56,238.00
EMP2022-023	Griffith, Jamie	Speech Therapist/Birth to Three Coordinator	\$58,195.00
EMP2022-024	Kocisko, David	School Psychologist	\$55,000.00
EMP2022-026	Karen Peters	Virtual School Assistant Director	\$42,000.00
EMP2022-028	Casey Bailey	Virtual School Director	\$61,825.92
EMP2022-029	Jane Keller	Office Assistant	\$13.75 per hour

All members present voted aye. Motion carried.

Motion Kimball, seconded by Plankinton to approve the following new employee contracts for 2021-2022 fiscal year:

EMP2022-025	Christina Kenyon	Behavioral Analyst	\$51,000.00
EMP2022-027	Brittney Rezac	Educational Evaluator	\$45,000.00

All members present voted aye. Motion carried.

Motion Mt. Vernon, seconded by Gregory to approve the following contracts:

Scott Kortan	Edgenuity Course - Evaluator	EDG2021-033	\$100 per course, per semester
Maxwell Schaffer	Edgenuity Course	EDG2021-034	\$80 per student, per semester 0-5 hours at \$75.50 per hour 5-10 at \$65.50 per hour 10-20 at \$60.50 per hour Over 20 hours at \$55.50 per hour Travel Time at \$25.50 per hour
Dave Lehr	Technology Coordinator		

All members present voted aye. Motion carried.

Motion Colome, seconded by Wessington Springs to approve the master negotiated agreement as presented. All members present voted aye. Motion carried.

Health Insurance Renewal

Motion Colome, Seconded by Kimball to join the ASBSD Health Insurance Pool for the 2021-2022 year. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

May 6, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Wessington Springs, seconded by Kimball to adjourn the meeting at 11:15 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative				
Report of Cash Transactions				
March 31, 2021				
		As of 2/28/21	As of 3/31/21	
Fund Totals:				
CORE Educational Cooperative:		\$ 453,699.97	\$ 463,168.53	
DIAL Grant Writer:		\$ -	\$ -	
DIAL Virtual School:		\$ 956,736.58	\$ 994,404.09	
		\$ 1,410,436.55	\$ 1,457,572.62	
Beginning Balance of First Fidelity Bank as of 3/1/2021:				\$ 1,093,134.33
Receipts:				
	Fund 10 (General Fund)			\$ 52,474.91
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 169,150.82
	Fund 22 (CORE Bank Account Interest 0.03%)			\$ 29.36
	Fund 53 (Virtual School)			\$ 63,174.92
		Total Receipts:		\$ 284,830.01
Expenditures:				
	Fund 10 (General Fund)			\$ 500.00
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 6,587.40
	Fund 53 (Virtual School)			\$ 15,575.42
		Total Expenditures:		\$ 22,662.82
Automatic Withdraw:				
	Move into CD			\$ 51,674.91
Automatic Withdraw:				
	ACH Monthly Payment (Fund 22)			\$ 10.00
		Total Automatic Withdraw:		\$ 10.00
Payroll:				
	Fund 10 (General Fund)			\$ 5,743.74
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 147,861.39
	Fund 53 (Virtual School)			\$ 9,931.99
		Total Payroll:		\$ 163,537.12
Ending Balance of First Fidelity Bank as of 3/31/2021				\$ 1,140,079.49
Beginning Balance of CD in First Fidelity Bank as of 3/1/2021 (Fund 10)				\$ 51,674.91
Interest:	Fund 10 (General Fund) - 18 months (Matures 8/22/22) 0.55%			\$ -
Ending Balance of CD in First Fidelity Bank as of 3/31/2021				\$ 51,674.91
Beginning Balance of CD in BankWest - Geddes as of 3/1/2021 (Fund 10)				\$ 51,891.31
Interest:	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%			\$ 57.55
Ending Balance of CD in BankWest - Geddes as of 3/31/2020				\$ 51,948.86
Beginning Balance of CD in Farmers State Bank - Parkston as of 3/1/2021 (Fund 53)				\$ 213,869.36
Interest:	Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%			\$ -
Ending Balance of CD in Farmers State Bank - Parkston as of 3/31/2021				\$ 213,869.36
Ending Balance as of 3/31/2021				\$ 1,457,572.62