

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
FRIDAY, FEBRUARY 8, 2019**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:02 a.m. on Friday, February 8, 2019, at CORE Educational Cooperative Office in Platte, SD.

Members present: Holly Mosterd (Burke), Joel Koskan via Zoom (Colome), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Jess Sondergroth (Platte-Geddes), Tonya Aldrich (Wessington Springs), and Tara Hochhalter (Wolsey-Wessington).

Members absent: Tina Westendorf (Armour), Rodney Faulhaber (Plankinton), and Jim Munsen (White Lake).

Superintendents: Erik Person (Burke), Ryan Orrock (Colome), Scott Muckey (Corsica-Stickney), and Pandi Pittman via Zoom (Wessington Springs).

Others present: Valerie Johnson (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Wessington Springs, seconded by Platte-Geddes approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from January 10, 2019 meeting

Motion Mt. Vernon, seconded by Wolsey-Wessington approving the minutes of the regular meeting held on January 10, 2019. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Platte-Geddes, seconded by Wessington Springs approving the report of cash transactions, revenue summary report and expenditure reports dated January 31, 2019. All members present voted aye. Motion carried.

Approve February 2019 Bills

Motion Wessington Springs, seconded by Corsica-Stickney approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1186	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 500.00
1206	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 138.13
1165	ARMOUR CHRONICLE	22 2149 000 350	PSYCH ADVERTISING-HEARING SCREENING	\$ 17.50
1169	CORSICA GLOBE	22 2149 000 350	PSYCH ADVERTISING-HEARING SCREENING	\$ 17.50
1176	HAND COUNTY PUBLISHING	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 41.75
1199	SEVERSON'S SERVICE	22 2149 000 413	PSYCH TIRES- JAYNE #5	\$ 585.92
1199	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - ERIN #1	\$ 34.48
1206	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 382.49
1211	WOLSEY-WESSINGTON SCHOOL	22 2159 000 119	1/2 SPEECH ASSESSMENT PAYMENT FOR 18-19	\$ 38,860.87
1203	THERAPY FIRST	22 2159 000 190	SPEECH SUB PAYMENT	\$ 900.00
657	THOMAS, TAYLA	22 2159 000 334	SPEECH TRAVEL	\$ 24.36
1165	ARMOUR CHRONICLE	22 2159 000 350	SPEECH ADVERTISING-HEARING SCREENING	\$ 17.50
1169	CORSICA GLOBE	22 2159 000 350	SPEECH ADVERTISING-HEARING SCREENING	\$ 17.50
1176	HAND COUNTY PUBLISHING	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 41.75
1192	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES-ROXANN	\$ 304.98
1192	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES-JEN K	\$ 75.99
1201	SUPER DUPER INC	22 2159 000 411	SPEECH SUPPLIES	\$ 30.25
1167	BURKE BODY SHOP	22 2159 000 413	SPEECH CAR REPAIR - TANIA #16	\$ 60.00
1178	HILLMAN'S GAS & GARAGE	22 2159 000 413	SPEECH CAR SUPPLIES-NICOLE #15	\$ 7.99

1189	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #16	\$ 49.95
1197	SELECT SERVICE CENTER	22 2159 000 413	SPEECH TIRE REPAIR - NATALIE #4	\$ 18.00
1199	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN B #10	\$ 34.38
1199	SEVERSON'S SERVICE	22 2159 000 413	SPEECH TIRE REPAIR - BOBBI #11	\$ 17.50
1206	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 633.51
1207	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
1204	TOM'S AUTO SERVICE	22 2171 000 413	PT OIL CHANGE/WIPERS - #14	\$ 134.53
1206	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 136.82
1206	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 303.81
656	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES; INV #2073	\$ 760.00
1209	WINNER ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$ 155.23
1206	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 177.23
1199	SEVERSON'S SERVICE	22 2529 000 413	FISCAL FUEL - CAR #21	\$ 20.50
1190	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 304.00
1168	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 67.81
1198	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$ 622.30
1205	TSCHUMPER, MARIO	22 2549 000 323	OFFICE SNOW REMOVAL	\$ 175.00
1208	WILLIAMS MUSICAL AND OFFICE EQUIP.	22 2549 000 325	OFFICE COPIER TONER	\$ 200.00
1187	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 339.35
1207	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$ 40.01
1171	F.I.R.S.T./RESPOND SYSTEMS	22 2549 000 411	OFFICE SUPPLIES-AED PADS	\$ 190.39
1172	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 14.90
1206	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$ 138.13
Fund 22 Total:				\$ 46,132.32
1164	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
1166	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
1170	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
1173	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
1174	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
1175	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1177	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
1179	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1180	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
1181	KARY, RACHEL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
1182	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
1183	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
1184	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
1185	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
1188	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,360.00
1191	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1193	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,760.00
1194	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
1195	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
1200	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
1202	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
1210	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1207	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 54.42
1172	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 319.17
1172	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES	\$ 102.89
1172	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 588.80
1196	SD DIVISION OF CRIMINAL INVESTIGATION	53 2226 000 411 202	VS TEACHER BACKGROUND CHECK	\$ 43.25
Fund 53 Total:				\$ 14,308.53
Report Total:				\$60,940.85

All members present voted aye. Motion carried.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

No conflicts of interest were presented.

Approve Checking Account at First Fidelity Bank as an Interest Bearing Account

Motion Mt. Vernon, seconded by Platte-Geddes to approve changing the checking account at the First Fidelity Bank to an interest bearing account (NOW Account). All members present voted aye. Motion carried.

Door Locking System

No action taken.

Speech Therapy

Motion Kimball, seconded by Corsica-Stickney to advertise for a speech therapist for the 2019-2020 school year. All members present voted aye. Motion carried.

CD Rates

Motion Wessington Springs, seconded by Kimball to take out a CD at the BankWest in Geddes, SD in the amount of \$50,000.00 for 12 months and \$50,000.00 for 18 months. All members present voted aye. Motion carried.

Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Wessington Springs, seconded by Mt. Vernon to enter into executive session at 10:40 a.m. to discuss personnel per SDCL 1-25-2(1). All members present voted aye. Motion carried.

President Holly Mosterd declared open session at 11:02 a.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Platte-Geddes, seconded by Mt. Vernon to approve the contract EDG2019-031 for Dillon Johnson at the rate of \$80 per student, per semester. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

March 12, 2019 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Wessington Springs, seconded by Kimball to adjourn the meeting at 11:11 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative			
Report of Cash Transactions			
January 31, 2019			
Fund Totals:		As of 12/31/18	As of 1/31/19
CORE Educational Cooperative:		\$ 235,918.70	\$ 255,094.03
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 451,823.01	\$ 434,903.27
		\$ 687,741.71	\$ 689,997.30
Beginning Balance of First Fidelity Bank as of 01/01/2019:			\$ 485,037.01
Receipts:			
	Fund 10 (General Fund)		\$ -
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 149,973.97
	Fund 53 (Virtual School)		\$ 3,438.22
	Total Receipts:		\$ 157,373.27
Expenditures:			
	Fund 10 (General Fund)		\$ 625.15
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 9,019.15
	Fund 53 (Virtual School)		\$ 11,105.66
	Total Expenditures:		\$ 20,749.96
Automatic Withdraw: ACH Monthly Payment (Fund 22)			\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 121,144.34
	Fund 53 (Virtual School)		\$ 9,252.30
	Total Payroll:		\$ 134,357.72
Ending Balance of First Fidelity Bank as of 01/31/2019			\$ 487,292.60
Beginning Balance of CD in Farmers State Bank - Parkston as of 01/01/2019 (Fund 53)			\$ 202,704.70
Interest: Fund 53 (Virtual School)			\$ -
Ending Balance of CD in Farmers State Bank - Parkston as of 01/31/2019			\$ 202,704.70
Ending Balance as of 01/31/2019			\$ 689,997.30