

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 6, 2018**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, September 6, 2018, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Holly Mosterd (Burke), Joel Koskan (Colome), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Jess Sondergroth (Platte-Geddes), and Tonya Aldrich (Wessington Springs).

Members absent: Rodney Faulhaber (Plankinton), Jim Munsen (White Lake), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Erik Person (Burke), Scott Muckey (Corsica-Stickney), Tim Mayclin (Kimball), Steve Randall via Zoom (Plankinton), Joel Bailey (Platte-Geddes).

Others present: Valerie Johnson (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

The following item was added to the agenda: Resolution for State Social Security and moved Approve Potential Conflict of Interest per SDCL 3-23 after Approve Contracts.

Approve Agenda

Motion Wessington Springs, seconded by Platte-Geddes approving the agenda as amended. All members present voted aye. Motion carried.

Approve Minutes from August 17, 2018 meeting

Motion Gregory, seconded by Kimball approving the minutes of the regular meeting held on August 17, 2018. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Armour, seconded by Mt. Vernon approving the report of cash transactions, revenue summary report and expenditure reports dated August 31, 2018. All members present voted aye. Motion carried.

Approve September 2018 Bills

Motion Colome, seconded by Platte-Geddes approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
471	CALLAHAN, HILARY	22 2149 000 640	PSYCH LIABILITY INSURANCE	\$ 25.00
471	CALLAHAN, HILARY	22 2149 000 411	PSYCH SUPPLIES	\$ 24.00
472	JOHNSON, VALERIE	22 2329 000 411	DIRECTOR SUPPLIES	\$ 256.40
472	JOHNSON, VALERIE	22 2329 000 334	DIRECTOR TRAVEL - ED SPEC	\$ 154.00
473	LARSON, ROXANN	22 2159 000 334	SPEECH TRAVEL	\$ 43.00
474	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES; INV #2028	\$ 1,265.00
475	SHUMAKE, PAIGE	22 2172 000 334	OT TRAVEL	\$ 220.50
475	SHUMAKE, PAIGE	22 2172 000 640	OT INSURANCE AND PROFESIONAL FEE	\$ 259.00
891	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
892	ASBSD	22 2329 000 640	DIRECTOR CONFERENCE FEE; INV #25074	\$ 50.00
892	ASBSD	22 2529 000 640	FISCAL CONFERENCE FEE; INV #25074	\$ 185.00
893	AVERA QUEEN OF PEACE HOSPITAL	22 2171 000 319	PT CPR TRAINING	\$ 15.71
893	AVERA QUEEN OF PEACE HOSPITAL	22 2172 000 319	OT CPR TRAINING	\$ 31.42
893	AVERA QUEEN OF PEACE HOSPITAL	22 2529 000 319	FISCAL CPR TRAINING	\$ 15.71
893	AVERA QUEEN OF PEACE HOSPITAL	22 2329 000 319	DIRECTOR CPR TRAINING	\$ 15.71
893	AVERA QUEEN OF PEACE HOSPITAL	53 2226 000 319	VS CPR TRAINING	\$ 31.42
893	AVERA QUEEN OF PEACE HOSPITAL	22 2159 000 319	SPEECH CPR TRAINING	\$ 141.38
893	AVERA QUEEN OF PEACE HOSPITAL	22 2149 000 319	PSYCH CPR TRAINING	\$ 78.54

893	AVERA QUEEN OF PEACE HOSPITAL	22 2126 000 319	ED EVAL CPR TRAINING	\$ 31.41
894	BREED, ELIZABETH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
895	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
896	BURKE BODY SHOP	10 2545 000 550	SPEECH CAR REPAIR - TANIA #16	\$ 1,274.13
897	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 72.33
898	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
899	EDGENUITY INC	53 2226 000 411 201	EDGENUITY LICENSES; QUOTE #40533	\$ 36,000.00
900	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 364.36
900	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 43.43
900	FIRST BANK & TRUST	22 2149 000 334	PSYCH TRAVEL	\$ 175.00
900	FIRST BANK & TRUST	22 2159 000 334	SPEECH TRAVEL	\$ 87.50
900	FIRST BANK & TRUST	22 2329 000 334	DIRECTOR TRAVEL - ED SPEC	\$ 201.42
901	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
902	FRIDLEY, SARA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
902	FRIDLEY, SARA	53 2226 000 319 202	BLACKBOARD SUPPORT PAYMENT	\$ 154.40
903	FUN AND FUNCTION	22 2172 000 411	OT SUPPLIES; INV #314508	\$ 184.96
904	GREGORY TIMES-ADVOCATE	22 2149 000 350	PSYCH SCREENING ADVERTISING	\$ 42.00
904	GREGORY TIMES-ADVOCATE	22 2159 000 350	SPEECH SCREENING ADVERTISING	\$ 42.00
905	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
906	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
907	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
908	KARY, RACHEL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
909	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
910	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
911	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
912	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
913	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
914	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 338.21
915	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,440.00
916	MULTI HEALTH SYSTEMS	22 2149 000 411	CONNERS 3 PARENT FORM	\$ 68.00
916	MULTI HEALTH SYSTEMS	22 2149 000 411	CONNERS 3 TEACHER FORM	\$ 136.00
916	MULTI HEALTH SYSTEMS	22 2149 000 411	CONNERS 3 PARENT SHORT FORM	\$ 68.00
916	MULTI HEALTH SYSTEMS	22 2149 000 411	CONNERS 3 TEACHER SHORT FORM	\$ 68.00
916	MULTI HEALTH SYSTEMS	22 2149 000 411	PSYCH SUPPLIES; INV #1993892	\$ 27.20
917	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 349.00
918	PAULSON, TAMMIE	53 2226 000 319 202	BLACKBOARD EVALUATOR PAYMENT	\$ 100.00
919	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
920	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,680.00
921	SD PHARMACISTS ASSOCIATION	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV #1029	\$ 1,950.00
922	SEVERSON'S SERVICE	22 2126 000 413	ED EVAL OIL CHANGE-JOCELYN #19	\$ 85.33
923	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
924	SUPER DUPER INC	22 2159 000 411	SPEECH SUPPLIES	\$ 168.70
925	TOM'S AUTO SERVICE	22 2159 000 413	SPEECH CAR REPAIR - JEN K #13	\$ 275.64
926	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 154.54
926	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 271.82
926	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 642.86
926	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 256.81
926	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 150.38
926	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 87.09
926	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL	\$ 87.08
927	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
927	VERIZON WIRELESS	22 2329 000 340	DIRECTOR MIFI	\$ 40.01

927	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	54.15
928	WINNER ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$	293.45
929	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
Report Total:				\$	59,377.01

Fund Totals:

Fund 10	\$	1,774.13
Fund 12	\$	-
Fund 22	\$	7,268.55
Fund 53	\$	50,334.33
Report Total:		\$ 59,377.01

All members present voted aye. Motion carried.

Approve Payment for Other Payroll

Motion Gregory, seconded by Wessington Springs to pay the following other payroll and board payments:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
September 6, 2018		
EMPLOYEE NAME	SERVICES	AMOUNT
Laura Bergeleen	Speech ESY Services - August 2018	\$261.90
Sona Kott	OT ESY Services - August 2018	\$116.98
Tayla Thomas	Speech Assistant ESY Services - July and August 2018	\$912.50
Natalie Wright	Speech ESY Services - August 2018	\$514.28
TOTAL TO BE APPROVED FOR SEPTEMBER 20, 2018 PAYROLL		\$1,805.66

All members present voted aye. Motion carried.

Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Mt. Vernon, seconded by Armour to enter into executive session at 10:09 a.m. to discuss personnel per SDCL 1-25-2(1). President Mosterd turned meeting over to Vice President Chad Clites. All members present voted aye. Motion carried.

Vice President Chad Clites declared open session at 10:18 a.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Wessington Springs, seconded by Colome to approve the following contracts:

Contract #	Name	Description	Payment
VS2019-035	Tammie Paulson	Evaluator for Interior Design I	\$100 per course, per semester
VS2019-036	Janet Nicolaus	Digital Animation (Fall)	1-12 students \$255 per student 13-22 students \$100 per student 23+ students \$255 per student
EDG2019-030	April Teel	Edgenuity Teacher	\$80 per student
EMP2019-028	Dulcie Swan	Speech Therapist Substitute	\$12.00 per hour + \$0.42 per mile
EMP2019-029	Holly Mosterd	Screening Support and Substitute	\$25.50 per hour + \$0.42 per mile

Discussion was held about the immediacy of needing screening support and speech substitutes due to previously scheduled dates that could not be changed. Holly Mosterd abstained from voting. All members present voted aye. Motion carried.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

Motion Kimball, seconded by Gregory approving the Request for Board Waiver from Holly Mosterd for serving on the CORE Educational Cooperative Board along with having a contract for screening support and substitute services. All members present voted aye. Motion carried.

President Mosterd took the meeting over at 10:22 a.m.

Resolution for State Social Security

Motion Gregory, seconded by Wessington Springs to approve the following resolution:

Whereas, Section 3-11-5 of SD Codified Law establishes procedures whereby members of retirement systems in political subdivisions may obtain social security coverage, and

Whereas, it is deemed to be desirable that the CORE Educational Cooperative obtain said Social Security coverage of its employees.

Therefore, be it resolved that the CORE Educational Cooperative, desiring to obtain social security coverage of services of its employees in positions covered by the SD Retirement System, respectfully

requests the SD State Social Security-IRS Division to authorize the necessary referendum amount the eligible employees of the CORE Educational Cooperative as to whether a majority of such employees desire social security coverage.

Roll call vote was held with the following members voting aye: Armour, Burke, Colome, Corsica-Stickney, Gregory, Kimball, Mt. Vernon, Platte-Geddes, and Wessington Springs. Motion carried.

Director's Report

No action taken.

Next Meeting:

October 11, 2018 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Corsica-Stickney, seconded by Wessington Springs to adjourn the meeting at 10:33 a.m. All members present voted aye. Motion carried.

President	Business Manager		
CORE Educational Cooperative			
Report of Cash Transactions			
August 31, 2018			
Fund Totals:		As of 7/31/18	As of 8/31/18
CORE Educational Cooperative:		\$ 154,013.78	\$ 170,959.38
DIAL Grant Writer:		\$ (226.46)	\$ -
DIAL Virtual School:		\$ 348,197.90	\$ 341,084.37
		\$ 501,985.22	\$ 512,043.75
Beginning Balance of First Fidelity Bank as of 8/01/2018:			\$ 301,107.41
Receipts:			
	Fund 10 (General Fund)		\$ 394.44
	Fund 12 (Grant Writer)		\$ 4,187.54
	Fund 22 (Special Ed)		\$ 159,940.61
	Fund 53 (Virtual School)		\$ 8,293.77
	Total Receipts:		\$ 172,816.36
Expenditures:			
	Fund 10 (General Fund)		\$ 500.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 15,867.16
	Fund 53 (Virtual School)		\$ 7,066.20
	Total Expenditures:		\$ 23,433.36
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 127,012.29
	Fund 53 (Virtual School)		\$ 9,252.48
	Total Payroll:		\$ 140,225.85
Ending Balance of First Fidelity Bank as of 8/31/2018			\$ 310,254.56
Beginning Balance of CD in Farmers State Bank - Parkston as of 8/1/2018 (Fund 53)			\$ 200,877.81
Interest:	Fund 53 (Virtual School)		\$ 911.38
Ending Balance of CD in Farmers State Bank - Parkston as of 8/31/2018			\$ 201,789.19
Ending Balance as of 8/31/2018			\$ 512,043.75