

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, NOVEMBER 8, 2023**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:03 a.m. on Wednesday, November 8, 2023, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joel Johnson via Zoom (Burke), Pamela Haukaas via Zoom (Colome Consolidated), Chad Clites (Corsica-Stickney), Katie Bolander via Zoom (Gregory), Lisa Pazour via Zoom (Kimball), Veronica Gerard via Zoom (Lyman), Dale Larsch (Mt. Vernon), Roxanne Summerville (Platte-Geddes), and Brooke LeGrand via Zoom (Wolsey-Wessington).

Members absent: Lindsey Weich (Plankinton), Todd Grohs (Wessington Springs), and Jim Munsen (White Lake).

Superintendents: Craig Holbeck via Zoom (Armour), Scott Muckey (Corsica-Stickney), Chris Noid via Zoom (Kimball), Lezlie Larsen via Zoom (Plankinton), and Tom Rice via Zoom (Wolsey-Wessington).

Others present: Renee Thomas (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Platte-Geddes, seconded by Kimball approving the agenda. All members present voted aye. Motion

Approve Minutes from October 5, 2023

Motion Platte-Geddes, seconded by Mt. Vernon approving the minutes from the regular meeting held on October 5, 2023. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Gregory, seconded by Colome approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated October 31, 2023. All members present voted aye. Motion carried.

Approve November 2023 Bills

Motion Mt. Vernon, seconded by Platte-Geddes approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3523	FIRST BANK & TRUST	10 1111 027 424	K5 STEM GRANT BOOKS	\$ 2,823.66
3522	EWING, BARBARA	10 2219 027 319	K5 STEM TEACHER PAYMENT	\$ 50.00
3524	GILBERTZ, DIANE	10 2219 027 319	K5 STEM TEACHER PAYMENT	\$ 50.00
3529	MEIER, KIM	10 2219 027 319	K5 STEM GRANT STIPEND	\$ 50.00
3546	THOMAS, AMY	10 2219 027 319	K5 STEM TEACHER PAYMENT	\$ 50.00
3551	WINTERS, JANA	10 2219 027 319	K5 STEM TEACHER PAYMENT	\$ 50.00
3523	FIRST BANK & TRUST	10 2623 000 334	ED SPEC HOTEL	\$ 1,433.00
4792	BOOS, MICHELLE	10 2623 000 334	ED SPEC MEALS	\$ 182.00
4807	JOHNSON, VALERIE	10 2623 000 334	ED SPEC MEALS	\$ 96.00
3548	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED EVAL FUEL	\$ 343.93
3530	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 5,628.59
3519	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
3549	VERIZON WIRELESS	22 1223 000 340	TRANSITION MIFI	\$ 40.01
3518	CORNER MARKET	22 1223 000 411	TRANSITION PROGRAM MEALS	\$ 310.66
3532	MILLAR, KATIE	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 43.35
3542	SELECT SERVICE CENTER	22 1223 000 413	TRANSITION OIL CHANGE - KATIE #21	\$ 65.00

3542	SELECT SERVICE CENTER	22 1223 000 413	TRANSITION CAR REPAIR - DES #3	\$ 390.28
3548	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 240.33
3543	SEVERSON'S SERVICE	22 2113 000 413	BEHAVIORAL TIRES - BRITTNEY #20	\$ 559.52
3543	SEVERSON'S SERVICE	22 2113 000 413	BEHAVIORAL OIL CHANGE - CHRISTINA #29	\$ 50.80
3548	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL FUEL	\$ 641.87
3548	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 259.66
3516	BEST WESTERN PLUS	22 2149 000 334	PSYCH TRAVEL; INV #805421	\$ 230.00
4803	HOHN, JAYCIE	22 2149 000 334	PSYCH MEALS	\$ 34.00
4816	RUBENDALL, JAYNE	22 2149 000 334	PSYCH TRAVEL	\$ 211.14
3543	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - ERIN #1	\$ 47.45
3548	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 1,102.01
4819	SIBBEL, ERIN	22 2149 000 413	PYSCH FUEL	\$ 107.16
3523	FIRST BANK & TRUST	22 2149 000 640	PSYCH WORKSHOP	\$ 147.18
4816	RUBENDALL, JAYNE	22 2149 000 640	PSYCH CONFERENCE FEE	\$ 165.00
3525	HELBIG, KATE	22 2149 028 119	PSYCH SUPERVISION PAYMENT	\$ 1,200.00
4795	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 916.98
4823	WRIGHT, NATALIE	22 2159 000 334	SPEECH TRAVEL	\$ 123.30
3527	LAWLER AUTOMOTIVE INC	22 2159 000 413	SPEECH OIL CHANGE - ROXANN #30	\$ 80.25
3533	NELSON'S MACHINE AND	22 2159 000 413	SPEECH OIL CHANGE - TANIA #38	\$ 68.95
3535	OVERWEG AUTO, GLASS, & FUEL LLC	22 2159 000 413	SPEECH OIL CHANGE - LAURA #33	\$ 73.49
3536	OVERWEG REPAIR	22 2159 000 413	SPEECH OIL CHANGE - MACI #28	\$ 46.23
3543	SEVERSON'S SERVICE	22 2159 000 413	SPEECH TIRES - MARIA #16	\$ 579.52
3548	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,462.45
3515	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 640	SPEECH DUES- PALMER	\$ 253.00
4793	BOYD, TAYLA	22 2159 000 640	SLPA LICENSE REIMBURSEMENT	\$ 100.00
3548	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 325.62
3523	FIRST BANK & TRUST	22 2172 000 411	OT SUPPLIES	\$ 198.17
3532	MILLAR, KATIE	22 2172 000 413	OT FUEL	\$ 43.36
3548	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 876.65
3523	FIRST BANK & TRUST	22 2213 000 319	PSYCH OUT OF STATE WORKSHOP FEE	\$ 109.00
3545	SYNRGY SIGN COMPANY	22 2213 000 411	OFFICE STAFF SUPPLIES	\$ 192.06
4811	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2564	\$ 476.00
3528	LYMAN COUNTY HERALD	22 2319 000 350	BOARD ADVERTISING	\$ 204.69
3537	POSTMASTER	22 2319 000 640	OFFICE POST OFFICE BOX	\$ 152.00
3523	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ (23.11)
3538	RIVERSIDE TECHNOLOGIES, INC	22 2329 000 411	DIRECTOR SUPPLIES; INV #0401125-IN	\$ 265.00
3543	SEVERSON'S SERVICE	22 2329 000 413	DIRECTOR OIL CHANGE - #37	\$ 69.95
3548	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 280.68
3514	ASBSD	22 2329 000 640	DIRECTOR WORKSHOPS	\$ 300.00
3540	SCHOOL ADMINISTRATORS OF SOUTH DAKOTA	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 100.00
3523	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$ 7.90
3521	DUTCH OVEN BAKERY	22 2529 000 411	FISCAL SUPPLIES	\$ 18.00
3534	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 248.00
3517	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 79.42
3539	ROCKFORD'S SANITATION,LLC	22 2549 000 323	OFFICE GARBAGE	\$ 60.00
3547	THORNTON FLOORING	22 2549 000 323	OFFICE FLOORING	\$ 14,500.00
3550	WILLIAMS MUSICAL AND OFFICE EQUIPMENT REPAIR	22 2549 000 325	COPER TONER	\$ 496.00
3531	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 394.43

3523	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$	207.00
3520	CUSTOM PRINTING	22 2549 000 413	OFFICE SUPPLIES	\$	7.80
3543	SEVERSON'S SERVICE	22 2765 000 334	B-3 OIL CHANGE - HOLLY #22	\$	69.95
3548	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$	98.80
4812	MOSTERD, HOLLY	22 2765 000 334	B-3 TRAVEL	\$	73.44
3523	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$	23.99
Fund 22 Total:				\$	30,404.39
3544	STROBEL EDUCATION LLC	53 2226 000 319	PD EVENT PAYMENT; INV #2352	\$	20,000.00
4794	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00
4796	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	2,160.00
4797	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
4798	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
4799	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,080.00
4800	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
4801	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
4802	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
4804	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00
4805	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
4806	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,260.00
4808	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	990.00
4809	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,170.00
4810	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
4813	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,620.00
4814	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
4815	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	630.00
4817	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
4818	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,620.00
4820	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
4821	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	3,240.00
4822	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
3523	FIRST BANK & TRUST	53 2226 000 334	PD COORDINATOR HOTEL	\$	152.50
3549	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	51.37
3523	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	2.07
3523	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES	\$	238.93
3523	FIRST BANK & TRUST	53 2226 000 411	GW/PD SUPPLIES	\$	23.99
3526	IMAGINE LEARNING LLC	53 2226 000 411 201	EDGENUITY SUPPLIES; INV #965972	\$	11,600.00
3523	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	665.81
3540	SCHOOL ADMINISTRATORS OF SOUTH DAKOTA	53 2226 000 640	PD WORKSHOP FEE	\$	100.00
3541	SD DEPARTMENT OF EDUCATION	53 2226 000 640	SDCVE PROVIDER RENEWAL	\$	100.00
Fund 53 Total:				\$	51,654.67
Report Total:				\$	87,687.65

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Armour, seconded by Colome to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
November 8, 2023		
EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services - September 2023	\$1,931.96
TOTAL TO BE APPROVED FOR NOVEMBER 20, 2023 PAYROLL		\$1,931.96

All members present voted aye. Motion carried.

Deposit Virtual School Funds in to CD

Motion Kimball, seconded by Gregory to approve depositing \$400,000 in a CD at the First Fidelity Bank for 5 months at the interest rate of 4.93%. All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were received.

Approve Office Rent Agreement

Motion Mt. Vernon, seconded by Platte-Geddes to approve the office rental agreement with the Rosebud Title Company. Rosebud Title Company will pay \$200.00 a month for one office. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

December 7, 2023 at 11:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Platte-Geddes, seconded by Gregory to adjourn the meeting at 10:36 a.m. All members present voted aye. Motion carried.

President**Business Manager**

CORE Educational Cooperative			
Report of Cash Transactions			
October 31, 2023			
		As of 9/30/23	As of 10/31/23
Fund Totals:			
CORE Educational Cooperative:		\$ 362,675.43	\$ 407,801.73
DIAL Virtual School:		\$ 1,276,578.61	\$ 1,715,442.27
		\$ 1,639,254.04	\$ 2,123,244.00
Beginning Balance of First Fidelity Bank as of 10/1/2023:			\$ 812,138.03
Receipts:			
	Fund 10 (General Fund)		\$ 4,751.00
	Fund 22 (Special Ed)		\$ 285,004.26
	Fund 22 (CORE Bank Account Interest 0.23%)		\$ 196.83
	Fund 53 (Virtual School)		\$ 493,540.00
	Total Receipts:		\$ 783,492.09
Expenditures:			
	Fund 10 (General Fund)		\$ 10,678.92
	Fund 22 (Special Ed)		\$ 14,075.59
	Fund 53 (Virtual School)		\$ 33,714.31
	Total Expenditures:		\$ 58,468.82
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 10 (General Fund)		\$ 15,571.63
	Fund 22 (Special Ed)		\$ 205,057.32
	Fund 53 (Virtual School)		\$ 20,962.03
	Total Payroll:		\$ 241,590.98
Ending Balance of First Fidelity Bank as of 10/31/2023:			\$ 1,295,560.32
Beginning Balance of CD in First Fidelity Bank as of 10/1/2023 (Fund 10)			\$ 52,662.15
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.16%		\$ 567.67
Ending Balance of CD in First Fidelity Bank as of 10/31/2023			\$ 53,229.82
Beginning Balance of CD in First Fidelity Bank as of 10/1/2023 (Fund 10)			\$ 52,261.73
Interest:	Fund 10 (General Fund) - 13 months (Matures 4/15/24) 4.30%		\$ -
Ending Balance of CD in First Fidelity Bank as of 10/31/2023			\$ 52,261.73
Beginning Balance of CD in First Fidelity Bank as of 10/1/2023 (Fund 53)			\$ 220,319.94
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%		\$ -
Ending Balance of CD in First Fidelity Bank as of 10/31/2023			\$ 220,319.94
Beginning Balance of CD in First Fidelity Bank as of 10/1/2023 (Fund 53)			\$ 501,872.19
Interest:	Fund 53 (Virtual School) - 10 months (Matures 5/13/24) 4.63%		\$ -
Ending Balance of CD in First Fidelity Bank as of 10/31/2023			\$ 501,872.19
Ending Balance as of 10/31/2023			\$ 2,123,244.00