

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, JANUARY 10, 2019**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, January 10, 2019, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Holly Mosterd (Burke), Joel Koskan (Colome), Chad Clites (Corsica-Stickney), Sharon Pedersen (Gregory), Dale Larsch (Mt. Vernon), Jess Sondergroth (Platte-Geddes), Tonya Aldrich (Wessington Springs), and Jim Munsen (White Lake).

Members absent: Lisa Pazour (Kimball), Rodney Faulhaber (Plankinton), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Erik Person (Burke), Ryan Orrock (Colome), Scott Muckey (Corsica-Stickney), Sara Klein (Gregory), and Joel Bailey (Platte-Geddes)

Others present: Valerie Johnson (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

The following item was added to the agenda: #5 Oath of Office and #12 Executive Session for Personnel per SDCL 1-25-2(1).

Approve Agenda

Motion Colome, seconded by Wessington Springs approving the agenda as amended. All members present voted aye. Motion carried.

Administer Oath of Office to New Member

The Business Manager administered the Oath of Office to Sharon Petersen (Gregory).

Approve Minutes from December 6, 2018 meeting

Motion Platte-Geddes, seconded by Wessington Springs approving the minutes of the regular meeting held on December 6, 2018. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Colome, seconded by Mt. Vernon approving the report of cash transactions, revenue summary report and expenditure reports dated December 31, 2018. All members present voted aye. Motion carried.

Approve January 2019 Bills

Motion Wessington Springs, seconded by Armour approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1155	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
1142	SD DEPARTMENT OF REVENUE	10 2545 000 550	VEHICLES LICENSE RENEWAL	\$ 125.15
Fund 10 Total:				\$ 625.15
1150	TOM'S AUTO SERVICE	22 2126 000 413	ED EVAL CAR REPAIR - RENEE #6	\$ 30.00
1152	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL CHARGES	\$ 106.29
1136	PUBLIC INFORMATION RESOURCES, INC	22 2149 000 319	LEARNING & THE BRAIN REGISTRATION: A TECH	\$ 549.00
1136	PUBLIC INFORMATION RESOURCES, INC	22 2149 000 319	LEARNING & THE BRAIN REGISTRATION: K. KAFKA	\$ 549.00
1136	PUBLIC INFORMATION RESOURCES, INC	22 2149 000 319	LEARNING & THE BRAIN REGISTRATION: JAYNE R.	\$ 549.00
1119	FIRST BANK & TRUST	22 2149 000 334	PSYCH TRAVEL	\$ 1,549.77
1117	CHARLES MIX COUNTY NEWS	22 2149 000 350	PSYCH ADVERTISING-SCREENING	\$ 54.00
1151	TRUE DAKOTAN	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 57.57
1145	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - JAYNE #5	\$ 46.63
1145	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - HILARY #20	\$ 55.47
1152	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL CHARGES	\$ 440.54
625	BOYDEN, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$ 23.52
626	BRINK, BOBBI	22 2159 000 340	SPEECH PHONE	\$ 150.00
629	THOMAS, TAYLA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1117	CHARLES MIX COUNTY NEWS	22 2159 000 350	SPEECH ADVERTISING-SCREENING	\$ 54.00

1151	TRUE DAKOTAN	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 57.57
1139	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 37.98
1143	SELECT SERVICE CENTER	22 2159 000 413	SPEECH CAR REPAIR - NATALIE #4	\$ 165.45
1145	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - TAYLA #8	\$ 58.26
1152	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL CHARGES	\$ 606.14
624	BERGELEEN, LAURA	22 2159 000 640	SPEECH DUES- ASHA	\$ 225.00
1153	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
1152	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL CHARGES	\$ 169.36
628	SHUMAKE, PAIGE	22 2172 000 334	OT TRAVEL	\$ 50.82
1130	LAWLER AUTOMOTIVE INC	22 2172 000 413	OT TIRE REPAIR - PAIGE #18	\$ 14.50
1152	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL CHARGES	\$ 262.82
627	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES	\$ 618.75
1154	WINNER ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$ 217.46
1135	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$ 42.18
1147	SUBWAY	22 2319 000 411	BOARD SUPPLIES	\$ 116.00
1119	FIRST BANK & TRUST	22 2329 000 334	DIRECTOR TRAVEL	\$ 102.46
1138	QUALITY INN & SUITES	22 2329 000 334	DIRECTOR TRAVEL - INV #44532235	\$ 62.51
1152	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL CHARGES	\$ 118.34
1119	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR CONFERENCE FEE	\$ 150.00
1124	JAYMAR BUSINESS FORMS	22 2529 000 411	FISCAL SUPPLIES	\$ 139.99
1134	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 304.00
1118	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 68.94
1144	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$ 279.40
1133	MOZE F. SANITATION	22 2549 000 323	OFFICE GARBAGE	\$ 54.00
1131	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 335.88
1153	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$ 40.01
1115	AMERICAN RECYCLING	22 2549 000 411	OFFICE SUPPLIES RECYCLING	\$ 13.00
1119	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 151.27
1139	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$ 45.98
1152	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL CHARGES	\$ 106.28
Fund 22 Total:				\$ 9,019.15
1116	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
1120	FRIDLEY, SARA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1121	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
1122	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1123	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
1125	KARY, RACHEL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
1126	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
1127	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
1128	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1129	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1132	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
1137	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
1140	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
1141	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
1146	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1148	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1149	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
1153	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 54.36
1119	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 331.30
Fund 53 Total:				\$ 11,105.66
Report Total:				\$20,749.96

All members present voted aye. Motion carried.

Approve Payment for Other Payroll

Motion Corsica-Stickney, seconded by Mt. Vernon to pay the following other payroll and board payments:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
January 10, 2019

EMPLOYEE NAME	SERVICES	AMOUNT
Cheryl Pruett	OT Substitute Travel for December 2018	\$94.92
TOTAL TO BE APPROVED FOR JANUARY 20, 2019 PAYROLL		\$94.92

All members present voted aye. Motion carried.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

Motion Armour, seconded by Platte-Geddes approving the Request for Board Waiver from Sharon Pedersen for serving on the Mid Central Educational Cooperative Board and the CORE Educational Cooperative Board.

All members present voted aye. Motion carried.

Approve Auditors for 2018-2019

Motion Platte-Geddes, seconded by Mt. Vernon to approve Schoenfish & Co, Inc to audit 2018-2019 at the total cost to not exceed \$7,800.00. All members present voted aye. Motion carried.

Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Colome, seconded by Wessington Springs to enter into executive session at 10:15 a.m. to discuss personnel per SDCL 1-25-2(1). All members present voted aye. Motion carried.

President Holly Mosterd declared open session at 10:54 a.m.

Director's Report

No action taken.

Next Meeting:

February 7, 2019 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Colome, seconded by Wessington Springs to adjourn the meeting at 11:09 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative Report of Cash Transactions December 31, 2018			
		As of 11/30/18	As of 12/31/18
Fund Totals:			
CORE Educational Cooperative:		\$ 229,851.30	\$ 235,918.70
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 479,009.08	\$ 451,823.01
		\$ 708,860.38	\$ 687,741.71
Beginning Balance of First Fidelity Bank as of 12/01/2018:			\$ 506,155.68
Receipts:			
	Fund 10 (General Fund)		\$ -
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 146,529.60
	Fund 53 (Virtual School)		\$ 37,285.00
	Total Receipts:		\$ 187,775.68
Expenditures:			
	Fund 10 (General Fund)		\$ 500.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 14,288.34
	Fund 53 (Virtual School)		\$ 55,220.27
	Total Expenditures:		\$ 70,008.61
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 125,663.86
	Fund 53 (Virtual School)		\$ 9,250.80
	Total Payroll:		\$ 138,875.74
Ending Balance of First Fidelity Bank as of 12/31/2018			\$ 485,037.01
Beginning Balance of CD in Farmers State Bank - Parkston as of 12/1/2018 (Fund 53)			\$ 202,704.70
Interest:	Fund 53 (Virtual School)		\$ -
Ending Balance of CD in Farmers State Bank - Parkston as of 12/31/2018			\$ 202,704.70
Ending Balance as of 12/31/2018			\$ 687,741.71