

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, MAY 9, 2019**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, May 9, 2019, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Holly Mosterd (Burke), Joel Koskan (Colome), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Dale Larsch (Mt. Vernon), Jess Sondergroth (Platte-Geddes), Tonya Aldrich (Wessington Springs), and Jim Munsen (White Lake).

Members absent: Lisa Pazour (Kimball), Rodney Faulhaber (Plankinton), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Erik Person (Burke), Scott Muckey (Corsica-Stickney), Sara Klein (Gregory), Tim Mayclin via Zoom Conferencing (Kimball), Pandi Pittman (Wessington Springs), and Jennifer Boomsma (Wolsey-Wessington).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Casey Bailey (Virtual School Director).

Public Forum

No action taken.

Additional Agenda Items

Move item #13 Approve Letter of Resignation per SDCL 1-25-2 (1) to before executive session for Personnel per SDCL 1-25-2 (1) (Contracts) #12.

Approve Agenda

Motion Wessington Springs, seconded by Colome approving the agenda as amended. All members present voted aye. Motion carried.

Approve Minutes from April 4, 2019 meeting

Motion Gregory, seconded by Platte-Geddes approving the minutes of the regular meeting held on April 4, 2019. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Armour, seconded by Wessington Springs approving the report of cash transactions, revenue summary report and expenditure reports dated April 30, 2019. All members present voted aye. Motion carried.

Approve May 2019 Bills

Motion Gregory, seconded by Mt. Vernon approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1324	FIRST BANK & TRUST	10 2229 000 471	TECH SUPPLIES	\$ 115.43
1343	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 615.43
1371	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 165.28
753	TECH, ALISHA	22 2149 000 334	PSYCH TRAVEL	\$ 46.20
1340	LAWLER AUTOMOTIVE INC	22 2149 000 413	PSYCH OIL CHANGE-JAYNE #5	\$ 30.81
1371	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 399.31
751	LARSON, ROXANN	22 2159 000 334	SPEECH TRAVEL	\$ 39.90
754	THOMAS, TAYLA	22 2159 000 334	SPEECH TRAVEL	\$ 29.82
1372	VANDEZANDE, MARIA	22 2159 000 334	SPEECH SUB TRAVEL	\$ 529.20
1366	SUPER DUPER INC	22 2159 000 411	SPEECH SUPPLIES	\$ 52.49
1333	HILLMAN'S GAS & GARAGE	22 2159 000 413	SPEECH OIL CHANGE - NICOLE #15	\$ 62.37
1336	JEFF'S GREGORY BODY SHOP	22 2159 000 413	SPEECH WINDSHIELD-JEN K #13	\$ 284.99
1360	SELECT SERVICE CENTER	22 2159 000 413	SPEECH TIRES - NATALIE #4	\$ 696.00
1368	TOM'S AUTO SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN K #13	\$ 44.55
1371	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 827.05
1373	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
1368	TOM'S AUTO SERVICE	22 2171 000 413	PT OIL CHANGE #14	\$ 60.28
1371	US BANK VOYAGER FLEET	22 2171 000 413	PT FUEL	\$ 234.75

SYSTEMS

1340	LAWLER AUTOMOTIVE INC	22 2172 000 413	OT OIL CHANGE - PAIGE #18	\$	32.23
1371	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	402.38
752	LEHR, DAVE	22 2227 000 319	TECH SERVICES	\$	705.00
1314	ARMOUR CHRONICLE	22 2319 000 350	BOARD ADVERTISING	\$	19.80
1317	BURKE GAZETTE, THE	22 2319 000 350	BOARD ADVERTISING	\$	19.60
1318	CENTRAL DAKOTA TIMES	22 2319 000 350	BOARD ADVERTISING	\$	17.40
1325	FORUM COMMUNICATIONS	22 2319 000 350	BOARD ADVERTISING	\$	23.72
1330	GREGORY TIMES-ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$	19.10
1365	SOUTH DAKOTA NEWSPAPER,	22 2319 000 350	BOARD ADVERTISING	\$	21.33
1370	TRUE DAKOTAN	22 2319 000 350	BOARD ADVERTISING	\$	26.60
1374	WINNER ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$	215.41
1362	SEVERSON'S SERVICE	22 2329 000 413	DIRECTOR OIL CHANGE - #3	\$	34.86
1371	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	209.19
1362	SEVERSON'S SERVICE	22 2529 000 413	FISCAL FUEL - #21	\$	42.50
1358	SCHOOL ADMINISTRATORS OF SD	22 2529 000 640	FISCAL DUES	\$	270.00
1348	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	304.00
1320	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	76.24
1361	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$	313.69
1316	BROWN, WADE	22 2549 000 323	SHED ROOF REPAIR	\$	2,936.92
1344	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	336.64
1373	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
1351	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$	16.53
1371	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 TRAVEL	\$	165.27
Fund 22 Total:				\$	9,791.43
1313	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
1315	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
1323	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
1326	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
1327	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
1332	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
1335	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
1337	JORDAN, LAKISHA	53 2226 000 319 201	BLACKBOARD TEACHER PAYMENT	\$	255.00
1338	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
1339	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
1345	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
1352	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,200.00
1353	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
1354	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
1357	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
1363	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
1367	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
1312	ANDERSON, EMILY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,785.00
1319	CHRISTENSEN, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,715.00
1321	CLARKE, JEAN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,315.00
1322	CONVERSE, JODY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	4,945.00
1326	FOUBERG, JOHN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,020.00
1328	FRIDLEY, SARA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	510.00
1329	GIBLIN, DEBRA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	510.00
1331	GROPPER, CLAYTON	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,660.00
1334	HOHBACH, ELLEN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,160.00
1342	MERKEL, BRENDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	5,905.00
1346	MOHLING, CHARLOTTE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	4,535.00

1347	MOODY, TRACY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,160.00
1349	NOVOTNY, KRISTINA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,040.00
1350	OLSON, MARDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,275.00
1355	REULAND, DAVID	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,805.00
1356	RUSSELL-MANKE, ANNIKA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,275.00
1364	SOMBKE, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,660.00
1369	TONAK, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 5,965.00
1375	WITT, KATE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,295.00
1373	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 54.31
1351	PLATTE FOOD CENTER	53 2226 000 411	VS SUPPLIES	\$ 13.18
1324	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES-ADOBE	\$ 47.88
1341	MCGRAW HILL EDUCATION	53 2226 000 411 202	BLACKBOARD SUPPLIES-ANATOMY	\$ 1,633.05
1376	ZOOM VIDEO COMMUNICATIONS	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 60.76
1362	SEVERSON'S SERVICE	53 2226 000 413	VS FUEL - #21	\$ 22.00
1359	SD COUNSELING ASSOCIATION	53 2226 000 640	VS DUES	\$ 125.00
Fund 53 Total:				\$ 64,146.18
Report Total:				\$ 74,553.04

All members present voted aye. Motion carried.

Approve Other Payroll

Motion White Lake, seconded by Platte-Geddes to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
May 9, 2019

EMPLOYEE NAME	SERVICES	AMOUNT
Cheryl Pruet	OTA Sub Services and Travel - April 2019	\$1,205.24
Rebecca Lehmann	Intern - April 2019	\$205.00
Sandy Ringling	Speech Sub Services and Travel - April 2019	\$674.40
TOTAL TO BE APPROVED FOR MAY 20, 2019 PAYROLL		\$2,084.64

All members present voted aye. Motion carried.

Review Proposed Budget for 2019-2020 per SDCL 13-11-12

Proposed budget and school assessment chart for 2019-2020 was distributed for review. No action taken.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

No conflict of interests were presented.

Virtual School CD

Motion Wessington Springs, seconded by Armour to keep the current Virtual School CD with the Farmers' State Bank in Parkston, SD for 24 months at the interest rate of 2.55%. All members present voted aye. Motion carried.

Approve Letter of Resignation per SDCL 1-25-2 (1)

Motion Mt. Vernon, seconded by Corsica-Stickney to approve Jocelyn Grosz's letter of resignation effective June 30, 2019. All members present voted aye. Motion carried.

Executive Session for Personnel per SDCL 1-25-2 (1) (Contracts)

Motion Colome, seconded by Gregory to enter into executive session at 10:20 a.m. to discuss personnel per SDCL 1-25-2(1) (Contracts). President Holly Mosterd turned the meeting over to Vice President Chad Clites. All members present voted aye. Motion carried.

Vice President Chad Clites declared open session at 10:32 a.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Wessington Springs, seconded by Colome to approve the following list of contracts:

Contract #	Employee Name	Duties	Pay
EMP2020-026	Cheryl Pruet	Occupational Therapist Assistant Sub, Screening Support	\$43.50 per hour plus \$0.42 per mile
EMP2020-027	Sandy Ringling	Speech Therapist Substitute, Screening Support	\$26.00 per hour plus \$0.42 per mile
EMP2020-028	Pamela Haukaas	Educational Testing Services, Screening Support	\$25.50 per hour plus \$0.42 per mile
EMP2020-029	Karla Burke	Educational Specialist	\$52,000.00
EMP2020-030	Holly Mosterd	Birth to Three Coordinator	\$45,000.00

	Dave Lehr	Technology Coordinator	0-5 hours \$75 per hour 5-10 hours \$65 per hour 10-20 hours \$60 per hour Over 20 hours \$55 per hour Travel Time - \$25 per hour
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Virtual School Classes 2019-2020		Contract #:
Annika Russell	Accounting I Advanced Accounting Personal Finance Entrepreneurship	VS2020-001
Brenda Merkel	Pharmacy Technician (\$110 per student)	VS2020-002
Brenda Merkel	Medical Diagnostics Health Careers I Health Careers II	VS2020-003
Charlotte Mohling	Employability Introduction to Education and Training Leadership and Service Teaching and Training as a Profession Interior Design I Interior Design II	VS2020-004
Charlotte Mohling	7th & 8th Grade Exploratory FACS (\$100 per student)	VS2020-005
Cindy Nagel	Youth Internship Senior Experience	VS2020-006
Clayton Gropper	Introduction to Sports Medicine	VS2020-007
Dave Reuland	Automotive Maintenance and Light Repair	VS2020-008
Deb Giblin	Web Development	VS2020-009
Ellen Hohbach	Health Education Hospitality and Tourism Management	VS2020-010
Emily Anderson	Nutrition and Wellness	VS2020-011
Jean Clarke	Human Development: Prenatal to Toddlers Human Development: Preschool to School Age Human Development: Adolescence to Death	VS2020-012
Jody Converse	American Sign Language I American Sign Language II	VS2020-013
John Fouberg	Creative Writing	VS2020-014
Kate Witt	Visual Art Comprehensive Photography	VS2020-015
Lakisha Jordan	Restaurant Management/Culinary Arts I Youth Internship Senior Experience	VS2020-016
Lori Christensen	Wildlife and Fisheries Companion Animals	VS2020-017
Lori Sombke	Medical Terminology	VS2020-018
Lori Tonak	Fundamental Animal Science Agribusiness Management	VS2020-019
Marda Olson	Foundations of Technology Music History/Appreciation Digital Animation Multi Media Design	VS2020-020
Sara Fridley	Technical Support (\$34.31 per hour)	VS2020-021
Sara Fridley	Speech	VS2020-022
Suzanne Skinner	Introduction to Hospitality and Tourism	VS2020-023
Tina Novotny	Graphic Design I Fundamentals of Design Visual Communication Design Visual Arts Comprehensive	VS2020-024
Tracy Moody	Anatomy & Physiology	VS2020-025
Jody Converse	ASL Course (Summer)	VS2020-026
Breanna Mueller	Advanced Animal Science	VS2020-028

Edgenuity Courses 2019-2020		Contract #:
Andrea Hansen	Edgenuity Course	EDG2020-001
April Teel	Edgenuity Course	EDG2020-002
Dillion Johnson	Edgenuity Course	EDG2020-003
Erin Larson	Edgenuity Course	EDG2020-004
Jeff Schneider	Edgenuity Course	EDG2020-005
John Fouberg	Edgenuity Course	EDG2020-006
Julie Thompson	Edgenuity Course	EDG2020-008
Kandy Punt	Edgenuity Course	EDG2020-009
Karen Koupal	Edgenuity Course	EDG2020-010
Kate Witt	Edgenuity Course	EDG2020-011
Katie Raak	Edgenuity Course	EDG2020-012
Laura Halvorson	Edgenuity Course	EDG2020-013
Lindsey Brewer	Edgenuity Course	EDG2020-014
Lori Keleher	Edgenuity Course	EDG2020-015
Mary Schneider	Edgenuity Course	EDG2020-016
Merretta Anderson	Edgenuity Course	EDG2020-017
Michele Jensen	Edgenuity Course	EDG2020-018
Nancy Kreulen	Edgenuity Course	EDG2020-019
Rachel Kary	Edgenuity Course	EDG2020-020
Rodney Mittelstedt	Edgenuity Course	EDG2020-021
Roxane Dyk	Edgenuity Course	EDG2020-022
Sara Fridley	Edgenuity Course	EDG2020-023
Sarah Hohn	Edgenuity Course	EDG2020-024
Stephanie Frank	Edgenuity Course	EDG2020-026

Holly Mosterd abstained from voting. All members present voted aye. Motion carried.

Approve School Contracts

Motion Mt. Vernon, seconded by Armour to approve the following school contracts:

CORE2020-001	Lower Brule School	School Psych Services	\$625 per evaluation \$0.42 per mile \$75.00 per hour for other services
CORE2020-002	Marty Indian School	Speech Services	\$400 per day \$0.42 per mile
CORE2020-003	Huron School	Speech Services	\$400 per day \$0.42 per mile \$50.00 per hour for teletherapy
CORE2020-004	Chamberlain School	School Psych Services	\$600 per day \$75 per hour \$0.42 per mile

All members present voted aye.

President Holly Mosterd took the meeting over at 10:40 a.m.

Approve Vehicle Purchase

Motion Wessington Springs, seconded by Colome to approve purchase a 2017 Ford Fusion for \$16,998.00 from Vern Eide in Mitchell, SD. The board also gave Valerie Johnson the approval to look around for another car.

All members present voted aye. Motion carried.

Office Roofing Bids

The following bids were received:

Summit Contracting	Total Bid: \$24,199.00
D&L Construction	Total Bid: \$18,915.41
Dillion Vosika	Total Bid: \$22,595.00
Hanson Construction	Total Bid: \$17,489.83

Motion White Lake, seconded by Platte-Geddes to accept the bid from Hanson Construction for a total of \$17,489.83. All members present voted aye. Motion carried.

Approve Health Insurance Provider

No action taken.

Virtual School Report

No action taken.

Director's Report

President Holly Mosterd declared executive session for personnel per SDCL 1-25-2 at 11:06 a.m.

President Holly Mosterd declared open session at 11:19 a.m.

Motion Platte-Geddes, seconded by White Lake for the board to make a one-time donation to the sick leave bank of twenty (20) days. All members present voted aye. Motion carried.

Next Meeting:

June 13, 2019 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Wessington Springs, seconded by Colome to adjourn the meeting at 11:24 a.m. All members present voted aye. Motion carried.

President**Business Manager**

CORE Educational Cooperative			
Report of Cash Transactions			
April 30, 2019			
Fund Totals:		As of 3/31/19	As of 4/30/19
CORE Educational Cooperative:		\$ 262,182.94	\$ 285,508.40
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 540,114.40	\$ 549,544.93
		\$ 802,297.34	\$ 835,053.33
Beginning Balance of First Fidelity Bank as of 4/01/2019:			\$ 498,672.97
Receipts:			
	Fund 10 (General Fund)		\$ 400.00
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 150,929.59
	Fund 22 (CORE Bank Account Interest)		\$ 66.63
	Fund 53 (Virtual School)		\$ 24,545.14
	Total Receipts:		\$ 179,902.44
Expenditures:			
	Fund 10 (General Fund)		\$ 500.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 5,948.50
	Fund 53 (Virtual School)		\$ 5,862.31
	Total Expenditures:		\$ 12,310.81
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 121,612.26
	Fund 53 (Virtual School)		\$ 9,252.30
	Total Payroll:		\$ 134,825.64
Ending Balance of First Fidelity Bank as of 4/30/2019			\$ 531,428.96
Beginning Balance of CD in BankWest - Geddes as of 4/1/19 (Fund 10)			\$ 100,000.00
Interest:	Fund 10 (General Fund) - 12 Month		\$ -
	Fund 10 (General Fund) - 18 Month		\$ -
Ending Balance of CD in BankWest - Geddes as of 4/30/2019			\$ 100,000.00
Beginning Balance of CD in Farmers State Bank - Parkston as of 4/1/19 (Fund 53)			\$ 203,624.37
Interest:	Fund 53 (Virtual School)		\$ -
Ending Balance of CD in Farmers State Bank - Parkston as of 4/30/19			\$ 203,624.37
Ending Balance as of 4/30/2019			\$ 835,053.33