

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, JUNE 13, 2019**

Vice-President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:01 a.m. on Thursday, June 13, 2019, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Valerie Drey (Burke-Alternate), Joel Koskan (Colome), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Dale Larsch (Mt. Vernon), and Tonya Aldrich (Wessington Springs).

Members absent: Holly Mosterd (Burke), Lisa Pazour (Kimball), Rodney Faulhaber (Plankinton), Jess Sondergroth (Platte-Geddes), and Jim Munsen (White Lake), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Erik Person (Burke) and Scott Muckey (Corsica-Stickney).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Janet Tegethoff (Hub International)

Public Forum

No action taken.

Oath of Office per SDCL 3-1-5

The Business Manager administered the oath of office per SDCL 3-1-5 to Valerie Drey, Burke.

Additional Agenda Items

Move board member resignation to below review proposed budget for 2019-2020 per SDCL 13-11-12.

Approve Agenda

Motion Colome, seconded by Wessington Springs approving the agenda as amended. All members present voted aye. Motion carried.

Approve Minutes from May 9, 2019 meeting

Motion Gregory, seconded by Mt. Vernon approving the minutes of the regular meeting held on May 9, 2019. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Wessington Springs, seconded by Armour approving the report of cash transactions, revenue summary report and expenditure reports dated May 31, 2019. All members present voted aye. Motion carried.

Approve June 2019 Bills

Motion Gregory, seconded by Mt. Vernon approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1408	PHILADELPHIA INSURANCE COMPANY	10 2545 000 550	CAR INSURANCE FOR NEW CAR	\$ 146.00
1428	VERN EIDE OF MITCHELL	10 2545 000 550	2016 FORD FUSION PURCHASE	\$ 15,188.00
Fund 10 Total:				\$ 15,334.00
788	GROSZ, JOCELYN	22 2126 000 340	ED EVAL PHONE	\$ 75.00
802	THOMAS, RENEE	22 2126 000 340	ED EVAL PHONE	\$ 75.00
802	THOMAS, RENEE	22 2126 000 411	ED EVAL SUPPLIES	\$ 31.92
1390	FIRST BANK & TRUST	22 2126 000 411	ED EVAL SUPPLIES	\$ 27.32
1420	SEVERSON'S SERVICE	22 2126 000 413	ED EVAL OIL CHANGE & 2 TIRES - JOCELYN #18	\$ 295.34
1425	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 107.58
790	KAFKA, KRISTI	22 2149 000 334	PSYCH TRAVEL	\$ 200.00
790	KAFKA, KRISTI	22 2149 000 334	PSYCH TRAVEL	\$ 9.25
801	TECH, ALISHA	22 2149 000 334	PSYCH TRAVEL	\$ 56.28
801	TECH, ALISHA	22 2149 000 334	PSYCH CONFERENCE MEALS	\$ 200.00
801	TECH, ALISHA	22 2149 000 334	PSYCH TRAVEL-PARKING	\$ 70.00
1390	FIRST BANK & TRUST	22 2149 000 334	PSYCH TRAVEL - HOTEL	\$ 1,322.12
1390	FIRST BANK & TRUST	22 2149 000 334	PSYCH AIRLINE TICKET REFUND	\$ (516.59)
787	CALLAHAN, HILARY	22 2149 000 340	PSYCH PHONE	\$ 150.00
790	KAFKA, KRISTI	22 2149 000 340	PSYCH PHONE	\$ 150.00

797	RUBENDALL, JAYNE	22 2149 000 340	PSYCH PHONE	\$ 150.00
799	SIBBEL, ERIN	22 2149 000 340	PSYCH PHONE	\$ 150.00
801	TECH, ALISHA	22 2149 000 340	PSYCH PHONE	\$ 150.00
790	KAFKA, KRISTI	22 2149 000 411	PSYCH SUPPLIES	\$ 13.83
801	TECH, ALISHA	22 2149 000 411	PSYCH SUPPLIES	\$ 16.95
1390	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES-PEARSON	\$ 94.52
1406	MULTI HEALTH SYSTEMS	22 2149 000 411	PSYCH SUPPLIES	\$ 817.48
801	TECH, ALISHA	22 2149 000 413	PSYCH FUEL - CAR #9	\$ 60.43
1420	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - HILARY #20	\$ 54.97
1425	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 318.66
787	CALLAHAN, HILARY	22 2149 000 640	PSYCH DUES - NASP	\$ 135.00
797	RUBENDALL, JAYNE	22 2149 000 640	PSYCH DUES - LIAB INSURANCE	\$ 94.00
1431	WOLSEY-WESSINGTON SCHOOL	22 2159 000 119	1/2 SPEECH PAYMENT 2018-2019	\$ 38,860.87
1409	PLANKINTON SCHOOL DISTRICT	22 2159 000 190	SPEECH SUB PAYMENT	\$ 1,000.00
1423	THERAPY FIRST	22 2159 000 190	SPEECH SUB SERVICES - APRIL 2019	\$ 1,890.00
1423	THERAPY FIRST	22 2159 000 190	SPEECH SUB SERVICES - MAY 2019	\$ 840.00
1426	VANDEZANDE, MARIA	22 2159 000 334	SPEECH SUB TRAVEL	\$ 252.00
783	BERGELEEN, LAURA	22 2159 000 340	SPEECH PHONE	\$ 150.00
784	BOYDEN, JENNIFER	22 2159 000 340	SPEECH PHONE	\$ 150.00
785	BRINK, BOBBI	22 2159 000 340	SPEECH PHONE	\$ 150.00
791	KLUNDT, JENNIFER	22 2159 000 340	SPEECH PHONE	\$ 150.00
793	LARSON, ROXANN	22 2159 000 340	SPEECH PHONE	\$ 150.00
795	PALMER, NICOLE	22 2159 000 340	SPEECH PHONE	\$ 150.00
803	THOMAS, TAYLA	22 2159 000 340	SPEECH PHONE	\$ 150.00
804	WITT, TANIA	22 2159 000 340	SPEECH PHONE	\$ 150.00
805	WRIGHT, NATALIE	22 2159 000 340	SPEECH PHONE	\$ 150.00
783	BERGELEEN, LAURA	22 2159 000 411	SPEECH SUPPLIES	\$ 4.40
1405	MOTOR CLINIC	22 2159 000 413	SPEECH OIL CHANGE - ROXANN #7	\$ 55.06
1410	PLATTE BODY SHOP	22 2159 000 413	PSYCH WINDSHIELD & SENSOR - ERIN #1	\$ 464.10
1410	PLATTE BODY SHOP	22 2159 000 413	PSYCH CAR REPAIR - KRISTI #12	\$ 92.49
1420	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - BOBBI #11	\$ 77.88
1425	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 657.40
793	LARSON, ROXANN	22 2159 000 640	SPEECH DUES - AUTISM WORKSHOP	\$ 60.00
800	STUKEL, KELLIE	22 2171 000 340	PT PHONE	\$ 150.00
1427	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
1418	SCHOOL SPECIALTY	22 2171 000 411	PT SUPPLIES	\$ 137.26
1424	TOM'S AUTO SERVICE	22 2171 000 413	PT FUEL - KELLIE #14	\$ 44.18
1425	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 203.27
792	KOTT, SONA	22 2172 000 340	OT PHONE	\$ 150.00
798	SHUMAKE, PAIGE	22 2172 000 340	OT PHONE	\$ 150.00
792	KOTT, SONA	22 2172 000 413	OT TIRE REPAIR - #2	\$ 21.30
1420	SEVERSON'S SERVICE	22 2172 000 413	OT FUEL AND OIL CHANGE - #21	\$ 193.42
1425	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 129.34
794	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2110	\$ 513.75
1387	CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP	22 2315 000 319	LEGAL SERVICES; INV #271168	\$ 276.68
1394	HAND COUNTY PUBLISHING	22 2319 000 350	BOARD ADVERTISING	\$ 84.40
1411	PLATTE ENTERPRISE, THE	22 2319 000 350	BOARD ADVERTISING	\$ 22.00
1421	STANDARD PUBLISHING	22 2319 000 350	BOARD ADVERTISING	\$ 18.32
1429	WINNER ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$ 252.76
1412	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$ 12.27

789	JOHNSON, VALERIE	22 2329 000 340	DIRECTOR PHONE	\$ 150.00
1425	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 150.12
1416	RAMKOTA HOTEL & CONFERENCE CENTER	22 2529 000 334	FISCAL TRAVEL - INV #10052V	\$ 204.00
786	BROWN, CATRINA	22 2529 000 340	FISCAL PHONE	\$ 150.00
1390	FIRST BANK & TRUST	22 2529 000 411	FISCAL SUPPLIES- ENVELOPES	\$ 313.65
1419	SDASBO	22 2529 000 640	FISCAL WORKSHOP FEE	\$ 30.00
1407	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 304.00
1388	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 71.20
1413	PLATTE TREE AND LAWN CARE	22 2549 000 323	OFFICE LAWN MAINTENANCE	\$ 55.00
1403	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 338.72
1390	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 4.78
788	GROSZ, JOCELYN	22 2765 000 319	BIRTH TO 3 PHONE	\$ 75.00
802	THOMAS, RENEE	22 2765 000 319	BIRTH TO 3 PHONE	\$ 75.00
1425	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$ 107.58
802	THOMAS, RENEE	22 2765 000 411	BIRTH TO 3 SUPPLIES-INK	\$ 31.92
802	THOMAS, RENEE	22 2765 000 411	BIRTH TO 3 POSTAGE	\$ 10.70
1427	VERIZON WIRELESS	22 2765 000 411	BIRTH TO 3 MIFI	\$ 40.01
Fund 22 Total:				\$ 54,423.90
1389	DIAL CORPORATION	53 2226 000 313	VIRTUAL SCHOOL PAYMENT 18-19	\$ 20,000.00
1386	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
1391	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
1392	FRIDLEY, SARA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
1393	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,040.00
1395	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
1396	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1397	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
1398	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
1399	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,120.00
1400	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,360.00
1401	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
1402	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
1404	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,760.00
1414	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,120.00
1415	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,520.00
1417	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
1422	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
1430	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1392	FRIDLEY, SARA	53 2226 000 319 202	BLACKBOARD SUPPORT	\$ 188.70
796	PETERS, KAREN	53 2226 000 340	VS PHONE	\$ 150.00
1427	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 54.31
1390	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES- ADOBE	\$ 47.88
1420	SEVERSON'S SERVICE	53 2226 000 413	VS FUEL - #21	\$ 30.50
Fund 53 Total:				\$ 35,991.39
Report Total:				\$ 105,749.29

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Armour, seconded by Colome to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD

June 13, 2019

EMPLOYEE NAME	SERVICES	AMOUNT
Cheryl Pruet	OTA Sub Services and Travel - May 2019	\$2,120.63

Rebecca Lehmann	Intern - May 2019	\$65.00
Sandy Ringling	Speech Sub Services and Travel - May 2019	\$560.10
TOTAL TO BE APPROVED FOR JUNE 20, 2019 PAYROLL		\$2,745.73

All members present voted aye. Motion carried.

Insurance Changes

Motion Wessington Springs, seconded by Colome to accept ECM insurance quote for 2019-2020 without the terrorism protection and to cancel insurance with Philadelphia Insurance Company. All members present voted aye. Motion carried.

Review Proposed Budget for 2019-2020 per SDCL 13-11-12

No action taken.

Approve Letter of Resignation from Board Member

Motion Gregory, seconded by Armour to approve the resignation letter from Holly Mosterd (Burke) from the CORE Board effective immediately. All members present voted aye. Motion carried.

Executive Session for Personnel per SDCL 1-25-2 (Personnel)

Motion Colome, seconded by Wessington Springs to enter into executive session at 10:28 a.m. to discuss personnel per SDCL 1-25-2 (Personnel). All members present voted aye. Motion carried.

Vice President Chad Clites declared open session at 10:36 a.m.

Action from Executive Session

Motion Mt. Vernon, seconded by Armour to approve the following contracts:

EDG2020-007	Joshua Siegfried	Edgenuity Teacher	\$80 per student, per course
EDG2020-025	Shannon Renkly	Edgenuity Teacher	\$80 per student, per course

And to approve the resignation letter from Sherri Becker, Grant Writer, effective June 7, 2019. All members present voted aye. Motion carried

First Reading of Amendment of Professional Staff Leaves and Absences Policy GCBD per SDCL 13-8-39

The first reading of the amended Professional Staff Leaves and Absences Policy GCBD was held per SDCL 13-8-39.

Approve Wolsey/Wessington Speech Contract

Motion Wessington Springs, seconded by Colome to approve the Wolsey-Wessington Speech Contract. All members present voted aye. Motion carried.

No action taken.

Director's Report

No action taken.

Next Meeting:

June 27, 2019 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD or via Zoom Conferencing.

Adjourn

Motion Wessington Springs, seconded by Gregory to adjourn the meeting at 10:51 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative				
Report of Cash Transactions				
May 31, 2019				
Fund Totals:		As of 4/30/19	As of 5/31/19	
CORE Educational Cooperative:		\$ 285,508.40	\$ 279,203.17	
DIAL Grant Writer:		\$ -	\$ -	
DIAL Virtual School:		\$ 549,544.93	\$ 496,799.19	
		\$ 835,053.33	\$ 776,002.36	
Beginning Balance of First Fidelity Bank as of 5/01/2019:				\$ 531,428.96
Receipts:				
	Fund 10 (General Fund)			\$ -
	Fund 12 (Grant Writer)			\$ 3,961.08
	Fund 22 (Special Ed)			\$ 143,984.94
	Fund 22 (CORE Bank Account Interest)			\$ 66.76
	Fund 53 (Virtual School)			\$ 19,791.30
		Total Receipts:		\$ 167,804.08
Expenditures:				
	Fund 10 (General Fund)			\$ 17,314.43
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 9,791.43
	Fund 53 (Virtual School)			\$ 64,146.18
		Total Expenditures:		\$ 91,252.04
Automatic Withdraw:	ACH Monthly Payment (Fund 22)			\$ 10.00
		Total Automatic Withdraw:		\$ 10.00
Payroll:				
	Fund 12 (Grant Writer)			\$ 3,961.08
	Fund 22 (Special Ed)			\$ 123,241.07
	Fund 53 (Virtual School)			\$ 9,284.58
		Total Payroll:		\$ 136,486.73
Ending Balance of First Fidelity Bank as of 5/31/2019				\$ 471,484.27
Beginning Balance of CD in BankWest - Geddes as of 5/1/19 (Fund 10)				\$ 100,000.00
Interest:	Fund 10 (General Fund) - 12 Month			\$ -
	Fund 10 (General Fund) - 18 Month			\$ -
Ending Balance of CD in BankWest - Geddes as of 5/31/2019				\$ 100,000.00
Beginning Balance of CD in Farmers State Bank - Parkston as of 5/1/19 (Fund 53)				\$ 203,624.37
Interest:	Fund 53 (Virtual School)			\$ 893.72
Ending Balance of CD in Farmers State Bank - Parkston as of 5/31/19				\$ 204,518.09
Ending Balance as of 5/31/2019				\$ 776,002.36