

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
TUESDAY, MARCH 12, 2019**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Tuesday, March 12, 2019, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Holly Mosterd (Burke), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Jess Sondergroth (Platte-Geddes), and Tonya Aldrich (Wessington Springs).

Members absent: Joel Koskan (Colome), Rodney Faulhaber (Plankinton), Jim Munsen (White Lake), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Scott Muckey (Corsica-Stickney), Steve Randall via Zoom (Plankinton), and Joel Bailey (Platte-Geddes).

Others present: Valerie Johnson (Director) and Catrina Brown (Business Manager).

**Public Forum**

No action taken.

**Additional Agenda Items**

No additional agenda items were added.

**Approve Agenda**

Motion Gregory, seconded by Platte-Geddes approving the agenda. All members present voted aye. Motion carried.

**Approve Minutes from February 8, 2019 meeting**

Motion Platte-Geddes, seconded by Armour approving the minutes of the regular meeting held on February 8, 2019. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Gregory, seconded by Wessington Springs approving the report of cash transactions, revenue summary report and expenditure reports dated February 28, 2019. All members present voted aye. Motion carried.

**Approve March 2019 Bills**

Motion Mt. Vernon, seconded by Wessington Springs approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1221	BANKWEST	10 106	CERTIFICATE OF DEPOSIT - 12 MONTH	\$ 50,000.00
1221	BANKWEST	10 106	CERTIFICATE OF DEPOSIT - 18 MONTH	\$ 50,000.00
1232	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
<b>Fund 10 Total:</b>				<b>\$ 100,500.00</b>
1249	TOM'S AUTO SERVICE	22 2126 000 413	ED EVAL OIL CHANGE - RENEE #6	\$ 51.02
1252	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 119.08
1225	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES-CPI BOOKLETS	\$ 680.00
1241	QUILL CORPORATION	22 2149 000 411	PSYCH SUPPLIES	\$ 52.29
1252	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 432.62
1237	PLANKINTON SCHOOL DISTRICT	22 2159 000 190	SPEECH SUB PAYMENT	\$ 915.03
1248	THERAPY FIRST	22 2159 000 190	SPEECH SUB PAYMENT	\$ 1,830.00
1225	FIRST BANK & TRUST	22 2159 000 319	SPEECH WORKSHOP FEE	\$ 355.00
684	THOMAS, TAYLA	22 2159 000 334	SPEECH TRAVEL	\$ 154.14
1241	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 355.96
1252	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 593.76
1235	MTI CORPORATE EDUCATION	22 2159 000 640	SPEECH WORKSHOP DUES	\$ 180.00
1253	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
1249	TOM'S AUTO SERVICE	22 2171 000 413	PT CAR REPAIR - BATTERY	\$ 136.25
1249	TOM'S AUTO SERVICE	22 2171 000 413	OT FUEL - KELLIE #14	\$ 33.83
1252	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 222.94
1225	FIRST BANK & TRUST	22 2172 000 411	OT SUPPLIES-TABLE	\$ 49.95
1252	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 319.41

683	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES; INV #2082	\$ 780.00
1244	SCHOENFISH & CO, INC	22 2317 000 319	AUDIT SERVICES 2017-2018	\$ 7,500.00
1223	BURKE GAZETTE, THE	22 2319 000 350	BOARD ADVERTISING	\$ 47.96
1238	PLATTE ENTERPRISE, THE	22 2319 000 350	BOARD ADVERTISING	\$ 20.00
1250	TRUE DAKOTAN	22 2319 000 350	BOARD ADVERTISING	\$ 23.40
1254	WINNER ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$ 115.23
1243	RAMKOTA HOTEL & CONFERENCE CENTER	22 2329 000 334	DIRECTOR TRAVEL - FOLIO #10052V	\$ 194.00
1252	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 128.73
1220	ASBSD	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 75.00
1243	RAMKOTA HOTEL & CONFERENCE CENTER	22 2529 000 334	FISCAL TRAVEL- FOLIO #10052V	\$ 200.00
1231	MCLEOD'S PRINTING & OFFICE SUPPLY	22 2529 000 411	FISCAL SUPPLIES-BOX OF CHECKS	\$ 139.90
1220	ASBSD	22 2529 000 640	FISCAL WORKSHOP FEE	\$ 110.00
1245	SDASBO	22 2529 000 640	FISCAL CONFERENCE FEE	\$ 75.00
1236	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 304.00
1224	CITY OF PLATTE	22 2549 000 321 002	OFFICEE WATER AND SEWER	\$ 68.87
1246	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$ 576.58
1251	TSCHUMPER, MARIO	22 2549 000 323	OFFICE SNOW REMOVAL; INV #37	\$ 275.00
1251	TSCHUMPER, MARIO	22 2549 000 323	OFFICE SNOW REMOVAL; INV #38	\$ 300.00
1233	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 335.88
1253	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$ 40.01
1225	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 48.98
1239	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$ 71.92
1252	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE TRAVEL	\$ 119.07
<b>Fund 22 Total:</b>				<b>\$ 18,070.82</b>
1222	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
1226	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
1227	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1228	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1230	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
1234	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
1240	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1242	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1247	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1255	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
1253	VERIZON WIRELESS	53 2226 000 340	VS MIFI	\$ 54.43
1225	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE - USPS	\$ 12.61
1225	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES-ADOBE	\$ 47.88
1229	JONES & BARTLETT LEARNING, LLC	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 1,500.00
<b>Fund 53 Total:</b>				<b>\$ 5,534.92</b>
<b>Report Total:</b>				<b>\$ 124,105.74</b>

All members present voted aye. Motion carried.

**Approve Disclosure of Potential Conflict of Interest per SDCL 3-23**

No conflicts of interest were presented.

**Approve IMPACT Concussion Test Agreement**

Motion Platte-Geddes, seconded by Corsica-Stickney to approve the IMPACT Concussion Test Agreement.

The baseline tests will be charged per test at the rate of \$2.00 and the post injury tests will be charged per test at the rate of \$5.00. All members present voted aye. Motion carried.

**Executive Session for Personnel per SDCL 1-25-2 (1) (4)**

Motion Wessington Springs, seconded by Armour to enter into executive session at 10:10 a.m. to discuss personnel per SDCL 1-25-2(1) (4). All members present voted aye. Motion carried.

President Holly Mosterd declared open session at 11:01 a.m.

**Approve Contracts per SDCL 1-25-2 (1)**

Motion Wessington Springs, seconded by Platte-Geddes to approve the contract EMP2020-025 for Maria Vosika to be a Speech Therapist at the salary of \$50,000.00 for 2019-2020. All members present voted aye. Motion carried.

**Negotiated Agreement for 2019-2020**

Motion Kimball, seconded by Gregory to approve the negotiated agreement for 2019-2020. All members present voted aye. Motion carried.

**Director's Report**

No action taken.

**Next Meeting:**

April 4, 2019 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

**Adjourn**

Motion Wessington Springs, seconded by Corsica-Stickney to adjourn the meeting at 11:12 a.m. All members present voted aye. Motion carried.

**President****Business Manager**

<b>CORE Educational Cooperative</b>			
<b>Report of Cash Transactions</b>			
<b>February 28, 2019</b>			
<b>Fund Totals:</b>		<b>As of 1/31/19</b>	<b>As of 2/28/19</b>
CORE Educational Cooperative:		\$ 255,094.03	\$ 250,285.88
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 434,903.27	\$ 535,391.76
		<b>\$ 689,997.30</b>	<b>\$ 785,677.64</b>
<b>Beginning Balance of First Fidelity Bank as of 2/01/2019:</b>			<b>\$ 487,292.60</b>
<b>Interest:</b>	CORE Bank Account (Fund 22)		<b>\$ 48.97</b>
<b>Receipts:</b>			
	Fund 10 (General Fund)		\$ -
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 162,834.62
	Fund 53 (Virtual School)		\$ 123,129.65
	<b>Total Receipts:</b>		<b>\$ 289,925.35</b>
<b>Expenditures:</b>			
	Fund 10 (General Fund)		\$ 500.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 46,132.32
	Fund 53 (Virtual School)		\$ 14,308.53
	<b>Total Expenditures:</b>		<b>\$ 60,940.85</b>
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)		\$ 10.00
	<b>Total Automatic Withdraw:</b>		<b>\$ 10.00</b>
<b>Payroll:</b>			
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 121,049.42
	Fund 53 (Virtual School)		\$ 9,252.30
	<b>Total Payroll:</b>		<b>\$ 134,262.80</b>
<b>Ending Balance of First Fidelity Bank as of 2/28/2019</b>			<b>\$ 582,053.27</b>
<b>Beginning Balance of CD in Farmers State Bank - Parkston as of 2/01/2019 (Fund 53)</b>			<b>\$ 202,704.70</b>
<b>Interest:</b>	Fund 53 (Virtual School)		\$ 919.67
<b>Ending Balance of CD in Farmers State Bank - Parkston as of 2/28/2019</b>			<b>\$ 203,624.37</b>
<b>Ending Balance as of 2/28/2019</b>			<b>\$ 785,677.64</b>