

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, FEBRUARY 8, 2024**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:02 a.m. on Thursday, February 8, 2024, at CORE Educational Cooperative Office in Platte, SD via Zoom Conferencing.

Members present: Tina Westendorf via Zoom (Armour), Joel Johnson via Zoom (Burke), Pamelas Haukaas via Zoom (Colome), Chad Clites via Zoom (Corsica-Stickney), Katie Bolander via Zoom (Gregory), Carson Pringle via Zoom (Kimball), Dale Larsch via Zoom (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Roxanne Summerville (Platte-Geddes), Jim Munsen via Zoom (White Lake), and Brooke LeGrand via Zoom (Wolsey-Wessington).

Members absent: Veronica Gerard (Lyman) and Todd Grohs (Wessington Springs).

Superintendents: Craig Holbeck via Zoom (Armour), Rob Thompson via Zoom (Burke), Scott Muckey via Zoom (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Christopher Noid via Zoom (Kimball), Eric Denning via Zoom (Mt. Vernon), Lezlie Larson via Zoom (Plankinton), and Tom Rice via Zoom (Wolsey-Wessington).

Others present: Renee Thomas (Director), Jane Keller (Administrative Assistant), and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items.

Approve Agenda

Motion Platte-Geddes, seconded by Gregory approving the agenda. All members present voted aye. Motion carried.

Oath of Office SDCL 3-1-5

The Oath of Office was given to Carson Pringle from Kimball.

Approve Minutes from January 11, 2024

Motion Platte-Geddes, seconded by Armour approving the minutes from the regular meeting held on January 11, 2024. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Plankinton, seconded by Mt. Vernon approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated January 31, 2024. All members present voted aye. Motion carried.

Approve February 2024 Bills

Motion Burke, seconded by Colome approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3649	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 109.00
3663	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 31.06
5085	BURKE, KARLA	10 2623 000 413	ED SPEC CAR WIPERS - KARLA #23	\$ 26.55
3653	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 666.61
3645	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
3663	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION FUEL	\$ 87.88
3664	USD CENTER FOR DISABILITIES	22 1223 000 640	TRANSITION PROGRAM DUES	\$ 320.00
3663	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL FUEL	\$ 289.30
3661	SEVERSON'S SERVICE	22 2126 000 413	ED EVAL OIL CHANGE - AMBER #12	\$ 69.95
3663	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 391.52
5105	RUBENDALL, JAYNE	22 2149 000 334	PSYCH TRAVEL	\$ 201.96
3663	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 399.26
5081	HELBIG, KATE	22 2149 028 319	PSYCH SUPERVISION	\$ 1,200.00

				PAYMENT	
5084	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$	456.96
3656	OVERWEG AUTO, GLASS, & FUEL LLC	22 2159 000 413	SPEECH TIRES - LAURA #33	\$	392.35
3657	OVERWEG REPAIR	22 2159 000 413	SPEECH OIL CHANGE - MACI #28	\$	61.37
3663	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	958.94
3663	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	233.60
3649	FIRST BANK & TRUST	22 2172 000 411	OT SUPPLIES	\$	8.80
3663	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	521.53
3649	FIRST BANK & TRUST	22 2213 000 319	BEHAVIORAL OUT OF STATE TRAVEL	\$	220.00
3651	LIZ ANTONSEN PHOTOGRAPHY	22 2213 000 411	CORE STAFF PICTURES	\$	290.00
5099	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2582	\$	563.50
3652	LYMAN COUNTY HERALD	22 2319 000 350	BOARD ADVERTISING	\$	209.27
3648	EDUCATIONAL ADVANTAGES, INC	22 2319 000 411	BOARD SUPPLIES-MEDICAID #1369	\$	924.82
3649	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	23.99
3658	QUILL CORPORATION	22 2329 000 411	DIRECTOR SUPPLIES	\$	21.78
3663	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	176.99
3642	ASBSD	22 2329 000 640	DIRECTOR DUES; INV # ORD-07245-B6Y2Q3	\$	30.00
3649	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR WORKSHOP	\$	55.20
3664	USD CENTER FOR DISABILITIES	22 2329 000 640	DIRECTOR DUES	\$	160.00
3649	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$	954.40
3655	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	326.00
3644	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	82.11
3659	SAMUELSON TIRE AND OIL	22 2549 000 321 003	OFFICE PROPANE	\$	362.40
3643	BRONDSEMA TREE SERVICE LLC	22 2549 000 323	OFFICE SNOW REMOVAL; INV #1240	\$	135.00
3644	CITY OF PLATTE	22 2549 000 323	OFFICE GARBAGE; INV #44368	\$	49.00
3662	THORNTON FLOORING	22 2549 000 323	OFFICE FLOORING INSTALLATION	\$	13,429.50
3667	WADE BROWN CONSTRUCTION	22 2549 000 323	OFFICE DOOR REPAIR	\$	212.65
3668	WILLIAMS MUSICAL & OFFICE EQUIPMENT REPAIR	22 2549 000 325	OFFICE COPIER REPAIR	\$	1,070.00
3654	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	394.41
3646	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$	9.55
3647	CUSTOM PRINTING	22 2549 000 411	OFFICE SUPPLIES	\$	25.00
3649	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$	16.98
3658	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$	28.99
3663	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B3 FUEL	\$	69.09
3664	USD CENTER FOR DISABILITIES	22 2765 000 334	B3 WORKSHOP DUES	\$	160.00
3666	VERN EIDE OF MITCHELL	22 2765 000 334	B3 CAR REPAIR - HOLLY #22	\$	608.49
3649	FIRST BANK & TRUST	22 2765 000 411	BIRTH TO THREE SUPPLIES	\$	23.99
3658	QUILL CORPORATION	22 2765 000 411	B-3 SUPPLIES	\$	171.98
				Fund 22 Total:	\$ 27,398.51
5082	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,890.00
5083	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,440.00
5086	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
5087	CARDELLA, CHRISTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,080.00
5088	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,710.00
5089	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
5090	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,170.00
5091	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
5092	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
5093	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,530.00
5094	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,260.00
5095	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	2,250.00

5096	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,530.00
5097	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,060.00
5098	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
5100	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,600.00
5101	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,610.00
5102	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
5103	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
5104	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,080.00
5106	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,160.00
5107	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
5108	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,080.00
5109	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,620.00
5110	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 630.00
3665	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 61.37
3649	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 998.61
3649	FIRST BANK & TRUST	53 2226 000 411	GW/PD SUPPLIES	\$ 23.99
3658	QUILL CORPORATION	53 2226 000 411	VS SUPPLIES	\$ 513.99
3660	SD DIVISION OF CRIMINAL INVESTIGATION	53 2226 000 411	PD TEACHER FINGERPRINTS-VIGIL	\$ 43.25
3650	IMAGINE LEARNING LLC	53 2226 000 411 201	EDGENUITY LICENSES; INV #980380	\$ 4,840.00
3649	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 575.49
Fund 53 Total:				\$ 41,976.70
Report Total:				\$ 70,041.82

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Platte-Geddes, seconded by Gregory to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
February 8, 2024		
EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services – January 2024	\$1915.12
TOTAL TO BE APPROVED FOR FEBRUARY 20, 2024 PAYROLL		\$1915.12

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were received.

Recognize Employee Negotiations Committee per SDCL 3-18-3

Motion Armour, seconded by Colome to approve Laura Bergeleen, Erin Sibbel, Christina Kenyon, and Sona Kott as the employee negotiations committee per SDCL 3-18-3. All members present voted aye. Motion carried.

Approve Teacher Contract

Motion Plankinton, seconded by Gregory to approve the contract for Michelle Vigil to develop Financial Literacy for Educators, participate in How to Teach PD Online course, and teach Financial Literacy for Educators course. The rate of pay is \$150 per credit hour for developing the course and \$50 per educator that enrolls in the courses. All members present voted aye. Motion carried.

Approve Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Platte-Geddes, seconded by Armour to approve entering into executive session at 10:15 a.m. for Personnel per SDCL 1-25-2 (1). All members present voted aye. Motion carried.

President Chad Clites declared the board out of executive session at 10:17 a.m.

Director’s Report

No action taken.

Next Meeting:

March 7, 2024 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Platte-Geddes, seconded by Gregory to adjourn the meeting at 10:23 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative	
Report of Cash Transactions	
January 31, 2024	
Fund Totals:	
CORE Educational Cooperative:	As of 12/31/23 \$ 402,932.96 As of 1/31/24 \$ 375,401.13
DIAL Virtual School:	\$ 1,634,220.86 \$ 1,590,482.85
	\$ 2,037,153.82 \$ 1,965,883.98
Beginning Balance of First Fidelity Bank as of 1/1/2024:	\$ 806,027.11
Receipts:	
Fund 10 (General Fund)	\$ 600.00
Fund 22 (Special Ed)	\$ 269,721.16
Fund 22 (CORE Bank Account Interest 0.25%)	\$ 168.39
Fund 53 (Virtual School)	\$ 28,059.41
Total Receipts:	\$ 298,548.96
Expenditures:	
Fund 10 (General Fund)	\$ 42,027.33
Fund 22 (Special Ed)	\$ 38,020.79
Fund 53 (Virtual School)	\$ 50,835.39
Total Expenditures:	\$ 130,883.51
Automatic Withdraw:	ACH Monthly Payment (Fund 22) \$ 10.00
Total Automatic Withdraw:	\$ 10.00
Payroll:	
Fund 10 (General Fund)	\$ 15,571.63
Fund 22 (Special Ed)	\$ 202,391.63
Fund 53 (Virtual School)	\$ 20,962.03
Total Payroll:	\$ 238,925.29
Ending Balance of First Fidelity Bank as of 1/31/2024:	\$ 734,757.27
Beginning Balance of CD in First Fidelity Bank as of 1/1/2024 (Fund 10)	\$ 53,229.82
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.16%
Ending Balance of CD in First Fidelity Bank as of 1/31/2024	\$ 53,229.82
Beginning Balance of CD in First Fidelity Bank as of 1/1/2024 (Fund 10)	\$ 52,261.73
Interest:	Fund 10 (General Fund) - 13 months (Matures 4/15/24) 4.30%
Ending Balance of CD in First Fidelity Bank as of 1/31/2024	\$ 52,261.73
Beginning Balance of CD in First Fidelity Bank as of 1/1/2024 (Fund 53)	\$ 223,762.97
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%
Ending Balance of CD in First Fidelity Bank as of 1/31/2024	\$ 223,762.97
Beginning Balance of CD in First Fidelity Bank as of 1/1/2024 (Fund 53)	\$ 501,872.19
Interest:	Fund 53 (Virtual School) - 10 months (Matures 5/13/24) 4.63%
Ending Balance of CD in First Fidelity Bank as of 1/31/2024	\$ 501,872.19
Beginning Balance of CD in First Fidelity Bank as of 1/1/2024 (Fund 53)	\$ 400,000.00
Interest:	Fund 53 (Virtual School) - 10 months (Matures 9/9/24) 4.63%
Ending Balance of CD in First Fidelity Bank as of 1/31/2024	\$ 400,000.00
Ending Balance as of 1/31/2024	\$ 1,965,883.98